

# Department of Art & Design

## Undergraduate Handbook 2024-2025

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## Introduction

Welcome to the Department of Art & Design! You are part of a vibrant, all-inclusive community of artists and designers who are here to support and guide you in your development towards becoming a professional artist/designer. Our unique programs in Visual Arts and Design offer specialized areas of study as well as experimentation and collaboration across disciplines. Your education at Mason Gross will give you access to instruction in a wide range of media, a solid foundation in your chosen area of focus, the critical knowledge of cutting-edge ideas and developments in art and design, and access to some of the world's top artists and designers. Our goal in shaping your education is to make sure that you graduate with the skills and knowledge you need to succeed as cultural producers in today's globalized world, to expand the boundaries of art making and design, develop innovative creative forms, and become leaders in your chosen fields.

The Department's studio facilities are in the Civic Square Building (CSB) in downtown New Brunswick and in the Livingston Art Building (LAB) on the Livingston Campus in Piscataway. Classes are offered in large studios and critique spaces dedicated to drawing, painting, design, photography, printmaking, sculpture, and media—sound, video, and performance. The Department has six computer labs, scanners, printers, video and sound editing facilities, and performance spaces. You can find workshops for wood, metal and ceramics at the Livingston Arts Building along with additional gallery and sculpture studio spaces. As a student you will have many opportunities to publicly exhibit your art, including at the Mason Gross Galleries in the Civic Square Building, a series of large gallery spaces that host a lively range of curated and other student exhibitions.

Our unique proximity to the major museums and galleries of New York and Philadelphia enhances the exchange of ideas within our vibrant creative community and will expose you to a wealth of historical and contemporary works of art, as well as attract world-class faculty and visiting artists, designers, and curators. In a time of social upheaval and planetary crisis, it matters that you are at Mason Gross. The Visual Arts at Rutgers University has a rich history of experimental avant-garde art, and we carry on that tradition with pride and deep commitment and are so happy to welcome you to be a part of our community. We encourage you to explore the rich cultural life of the region and to participate fully in all that Rutgers and Mason Gross has to offer. We very much look forward to meeting each of you and offering guidance and support in your artistic development and education at Mason Gross.

Atif Akin, Interim Undergraduate Director (Fall 2024)  
Faculty in Design

Natalie Bookchin, Undergraduate Director (Spring 2025)  
Faculty in Media  
Department of Art & Design

### **Mason Gross School of the Arts Department of Art & Design**

Civic Square Building (CSB)  
33 Livingston Avenue, Suite 124  
New Brunswick, NJ 08901  
Dept. Office phone 848-932-5210 or 5222

Livingston Arts Building (LAB)  
Road 3  
(between Joyce Kilmer & Suttons Lane)  
Piscataway, NJ 08854

## General Information

### Registration

First-year students are guided in their registration for classes in their initial semester at Mason Gross. Once enrolled, students must register themselves for each new semester via the web registration system ([webreg.rutgers.edu](http://webreg.rutgers.edu)). This site includes links to the **Course Schedule Planner** and **Degree Navigator**. Degree Navigator tracks the courses you have already taken, credits applied, and the courses/credits you still need to graduate.

A list of courses offered in the upcoming semester is available on the **Registrar's Office webpage** ([registrar.rutgers.edu](http://registrar.rutgers.edu)). If you are unsure about which courses you need, contact the Academic Advisor or the Undergraduate Director. If changes are made to courses for which you are registered, you will receive notification via email. Therefore, it is important that you **check your Rutgers email account**, as well as any personal accounts, and **read all emails from the university or the department office**. Due to advanced spam filters, it is recommended that students check their "junk folders" or "promotions folders" periodically, too.

### Audits

We encourage you to monitor your own status regarding your degree requirements. To avoid difficulty in the final year, in addition to using Degree Navigator, please schedule regular audits with the Academic Advisor and/or the Undergraduate Director. The summer before the final year of study, the Dean of Students, Student Affairs Coordinator and the Academic Advisor review each student's transcript and compile a list of all remaining requirements for graduation. Students must complete a minimum of 120 total degree credits to earn the BFA degree, with first-year students completing an additional credit for Interplay, a new Interdisciplinary course. Interplay is optional for transfer students.

### Adding and Dropping Classes

Unrestricted Add/Drop for undergraduates via WebReg ([webreg.rutgers.edu](http://webreg.rutgers.edu)) is generally from mid-April until the day before the first day of classes in the fall; please check the Registrar's Office webpage ([registrar.rutgers.edu](http://registrar.rutgers.edu)) for exact dates each year. Students who have completed fewer than 60 credits may not add or drop any course on the first day of class in the fall. Add/Drop period for all students resumes on the second day of classes, and lasts approximately one week's time; check the [Registrar's Office webpage](https://nbregistrar.rutgers.edu/undergrad/f21ugcal.htm) for exact dates. The last chance to drop classes occurs before your last opportunity to add classes. (<https://nbregistrar.rutgers.edu/undergrad/f21ugcal.htm>)

### Academic Warning Notices

At the end of the seventh week of the semester, instructors normally report to the university registrar the names of any students who are making unsatisfactory progress in a course. Warning notices are then emailed to students' Rutgers email. Instructors may also personally warn a student or post a warning list. Consult with your instructor immediately if you receive a warning. Students are strongly advised to schedule a meeting with the Undergraduate Director and/or Advisor if warned in more than one subject.

### Academic Advising and Counseling

For general academic advising and support with registration, concentration and course planning, and academic reviews among others, please contact Advisor, **Sabrina Gattuso**: [sig36@mgsa.rutgers.edu](mailto:sig36@mgsa.rutgers.edu).

### Appealing a Grade

Mason Gross instructors have primary authority and responsibility for all aspects of evaluating student performance and assigning grades. The Dean's office has the authority and responsibility to intervene in changes of grades only in extenuating circumstances. Students should be aware that Program Directors, Chairs, or Deans cannot require an instructor to change an appropriately assigned course grade. The grade value of a given assignment is decided solely by the course instructor.

Students wishing to file an official challenge to a course grade, or a grade received for a particular assignment in a course, should first attempt to resolve the matter through discussion with the Instructor. If the issue cannot be satisfactorily resolved between the student and the Instructor, the student may specify in writing the basis for the challenge and request a review by the Departmental Chair or Director. Read the policy in full here:

<https://www.masongross.rutgers.edu/resources/advising/undergraduate/>

### **Transfer Students**

The Department of Art & Design welcomes the contributions of students who transfer to Mason Gross from other institutions. In their first year, these students have a transfer review to discuss their transition to study at Mason Gross. Most students who transfer from community colleges take three years to complete their BFA. These students meet with the Academic Advisor to discuss policies for transferring studio credit to Mason Gross.

### **Applying for Transfer Studio Credit – Prerequisite Waiver Portfolio (Transfer Course Evaluation)**

Students who believe they have already mastered the content of specific Mason Gross courses by taking a college level course at another accredited college or art school may apply to the Academic Advisor for a prerequisite waiver. Students then submit an online portfolio of work along with a course syllabus from the courses they have taken at other institutions in which they have earned a B grade or better. A prerequisite is waived upon positive portfolio review by area faculty. Students will be notified of approval or denial and the appropriate number of credits will then be transferred and added to their Rutgers academic record.

### **Applying for General Elective Credit**

If a prerequisite waiver portfolio is denied by faculty, students may elect to have credits transfer as general elective credits; however, those credits will not count towards the BFA degree requirements.

## **Undergraduate Degrees**

The Department of Art & Design offers undergraduate studies leading to the **Bachelor of Fine Arts (BFA)** or the **Bachelor of Arts (BA)** degree. The Bachelor of Fine Arts is offered only to students enrolled in Mason Gross School of the Arts. The Bachelor of Arts major is offered to students enrolled in the School of Arts and Sciences (SAS) or as a second major at the School of Environmental and Biological Sciences (SEBS). Students may transfer from one degree program to the other with prior approval. Within the BFA program, two majors are possible: Visual Arts or Design.

### **BFA Program**

The **Bachelor of Fine Arts (BFA)** program in Visual Arts or Design is for students who want to become professional artists/designers and who wish to pursue their specific professional goals within the stimulating intellectual climate of Rutgers University. The education offered by Mason Gross School of the Arts differs from an art school program that focuses exclusively on studio skills. At Mason Gross, studios and seminar discussions together confront students with a wide range of techniques, materials, visual languages, and cultural issues. Creation and critical analysis go hand in hand.

The BFA requires a minimum of 121 credits for graduation (120 credits for transfer students), from a combination of Liberal Arts (university mandated/33 credits), one credit of Interplay, an interdisciplinary course optional for transfer students, and Visual Arts (87 credits) courses. Work toward the BFA degree starts with foundation courses that introduce the techniques and materials as well as the artistic and cultural questions of contemporary practice. Intermediate and advanced courses provide specific training in the area of concentration. Studies culminate in the final year BFA Thesis Exhibition at Mason Gross Galleries.

## **BFA Requirements: Visual Arts Major**

Students must take a **total of 87 credits** in Studio and Seminar classes. All Studios are 4 credits each; whereas Seminars are 3 credits each.

### **Foundation Program** (16 credits)

BFA students are required to take four 4-credit Foundation courses in Studio, each covering two semesters. Students are expected to complete their Foundation courses within the first year of study.

The Foundation Studio courses are:

Drawing Fundamentals (07:081:121)

4D Fundamentals (07:081:122)

Visual Thinking A (07:081:227) – fall only

Visual Thinking B (07:081:228) – spring or summer only

### **Studio Concentrations in Visual Arts** (27 credits)

For the BFA in Visual Arts, students choose a concentration in one of six areas: Drawing, Media, Painting, Photography, Print and Sculpture. Double concentrations are also possible. Students take three year-long, two-semester Studio courses (24 credits) and complete a 3-credit seminar within their chosen concentration area. Students declare their concentration by the end of the second year of study, at their Sophomore Review or at their Transfer Review. (Note: The seminar in the concentration should be completed before senior year.)

### **Concentration by Agreement (Hybrid Concentration)**

If a student's work spans several disciplines, he or she may submit a Concentration by Agreement proposal. Students may double concentrate in any two of the six concentrations offered in the BFA program, including design. The proposal should be submitted in writing at the Sophomore Review, specifying in detail the student's proposed studio courses and seminars. All Concentration by Agreement proposals must be approved by two full-time faculty members. Consult the Advisor for guidance.

### **Studio Electives** (32 credits)

Students must take a minimum of 32 credits of Studio electives. These can be taken in any Art & Design discipline and may or may not be related to the chosen concentration. There are also several cross-listed courses offered elsewhere in the University that can be taken as Studio electives. These cross-listed courses are only 3-credit courses. Students should be mindful of reaching 32 total elective credits to satisfy this requirement.

### **Art History and Critical Issues Electives** (3 credits)

Students are required to take one Art History or Critical Studies elective as a requirement toward the BFA major. This elective should be carefully chosen to enhance their knowledge of their chosen concentration. Seminar courses in other concentrations may be taken and counted for this requirement, especially for students doing double concentrations. As part of Liberal Arts requirements, students are also expected to complete Art History 105 & 106 and two Art History electives or, if a student is concentrating in Media, two Cinema Studies courses.

### **Visual Arts Practice** (Maximum 3 credits, minimum 1 credit when combined with 2 Byrne seminar credits)

Visual Arts Practice involves supervised practical experience within the Department of Art & Design studios, computer or photography labs, galleries, or in other artistic contexts around the University or wider community. The work should be unpaid. One credit is given for 42 hours of practice (on average 3 hours/week), and is graded as Pass/No Credit. To learn more and see a host of available VAP options, please visit the newly launched VAP Canvas Portal at <https://rutgers.instructure.com/courses/157692>; VAP opportunities are also often listed on the Department's weekly eblast. Students are required to submit a 1-page reflection to the Canvas portal capturing the experience and learning outcomes at the end of their project/semester.

***Mason Gross Interplay (1 credit)***

Launching in Fall 2022, Mason Gross Interplay is designed to introduce first-year students to the artistic disciplines represented in MGSA, to foster relationships between and within departments, and to develop the skills needed to collaborate. ***Required for all Mason Gross incoming first-year students. Optional for Mason Gross incoming transfer students.***

**Thesis and Exhibition (6 credits)**

In the Senior year, BFA students take a two-semester Thesis and Exhibition course, (part A in Fall term, part B in the Spring term). Students must pass the fall semester before continuing to the spring semester. The fall semester of Thesis enables students to place their studio work within the context of contemporary issues in art and design, and to consider their own work in the setting of a public exhibition. Students engage in written critical reflection and a critique-based discussion of their artwork, as a transition to making work outside of the university. Students submit a written thesis proposal and take part in a series of discussions and meetings that develop their current and future practice as artists and designers. During the spring semester of Thesis year, students work in groups to plan, organize, publicize, install and de-install the BFA Thesis exhibitions in the Mason Gross Galleries. Students also submit a written thesis in which they address the development of the works in their Thesis exhibition. Students in the Design concentration/major take the senior year Thesis as a separate section, taught by Design faculty. The section focuses on the production of professional-level design work as well as helping students transition to the real-world practice of design. Design students also participate in the BFA Thesis Exhibitions.

To register for Thesis B, students must earn a grade of C or better in Thesis A. **Alongside the Thesis class, Visual Arts majors are required to take an upper-level studio class in their concentration area or Independent Study for both semesters, even if they have completed all of their concentration classes.**

**Independent Study (None required; maximum 4 credits, taken for 2 credits twice)**

Independent Study involves working closely with a faculty advisor for one term on a specific research-driven project of the student's own devising. Before beginning an Independent Study, the student must:

- a) Identify a full-time faculty member willing to mentor his/her Independent Study;
- b) Complete and submit an **Independent Study Proposal form**, (See Appendix) specifying the nature of the research;
- c) Obtain the faculty advisor's approval of the proposal.

An Independent Study is considered a Studio elective, and counts for two credits. Independent Study is usually undertaken in Junior or Senior year.

**Byrne First-Year Seminar Program (None required but recommended, maximum 2 credits).**

The program connects first-year students to the research life of the University from the beginning of their studies at Rutgers. The seminars have no letter grades and no formal exams. The seminars are small, one-credit courses, limited to 20 students. Seminars typically meet for 10 weeks, starting in the second week of fall and spring semester. Students may take one seminar each semester. Byrne Seminars are open only to Freshmen. For details, see <http://byrneseminars.rutgers.edu/>

**BFA Requirements: Design Major/Design Concentration**

Students following this course of study also complete 88 credits towards their major. The Design major differs from the Visual Arts major as follows: (1) complete two area seminars (Design Seminar A: History and Design Seminar B: Issues) instead of one; (2) complete either Design Practicum or a 4-credit Internship instead of Visual Arts Practice; and (3) fulfills 31 studio elective credits instead of 32. Note: Design Internships follow the department Internship guidelines above, and require the pre-approval of Design faculty. Details regarding Design Internship are now available on Canvas: <https://rutgers.instructure.com/courses/157693>

*Please consult the Design major worksheet for full list of requirements on page 22.*

### **BFA Liberal Arts Requirements (for both Visual Arts and Design majors)**

In addition to the 87 credits of Visual Arts and/or Design, students must complete 33 total credits in Liberal Arts. Please consult worksheets at the end of this handbook for specific liberal arts requirements by major, as they do vary for Design and Visual Arts majors. BFA in Design students are required to do a Contextual Studies requirement instead of two art history electives or cinemas studies electives.

All Visual Arts majors must take both Seminar in Contemporary Art A (offered in fall) and Seminar in Contemporary Art B (offered in spring), preferably before the senior year. Design majors have the option of taking either Seminar in Contemporary Art A 07:081:200 or Research in the Disciplines 01:355:201.

NOTE: Two semesters of Introduction to Art History are prerequisites for Seminar in Contemporary Art A.

### **Rutgers University Requirements in English**

Every student at Rutgers must demonstrate basic competency in English and Mathematics. All students entering from high school must take placement tests in both subjects to determine their placement. Transfer students may be allowed to waive the placement tests if they have already taken courses that the Mason Gross Dean of Students Office has officially recognized as the equivalents of the required courses at Rutgers.

At Rutgers, every student must pass either English 101: College Writing or English 103: College Writing Extended which is generally taken in the first semester but may be taken in the second semester. If a student is placed at a lower level in English composition, all courses preliminary to English 101-103 should be taken in sequence immediately upon entering the program. This also applies to remedial English courses, which must be completed satisfactorily before other academic coursework may begin. Failure to take and pass the required courses in English will be regarded as failure to make progress in the BFA program and may result in dismissal.

### **BFA Review System**

#### **Sophomore Review**

In the spring semester of the sophomore year BFA students in Art & Design have a mandatory faculty review. Passing the sophomore review is a requirement of the BFA program and a prerequisite for declaring a concentration and moving onto the junior review. If a student does not attend, he or she will automatically be put on artistic probation. Students sign up for a review time slot and display a selection of their best work from the full range of freshman and sophomore courses they have taken at Mason Gross plus independently produced artwork. This is an opportunity for students to see their art practice as a whole, and to identify themes and connections between disparate elements in their work. It is also a chance to get feedback on progress and the future direction of their studies. At this review, students declare their intended concentration and degree and submit a statement outlining their reasons for this choice. Faculty members assess whether the student is making work at an appropriate level and will fill in a form with their assessment. These assessments are made available to students in the Art & Design office after the reviews. Students who lack sufficient artwork, show poor engagement with their studies, or demonstrate poor quality work will not pass the review at that time and will be re-reviewed the following fall semester.

#### **Transfer Review**

BFA students who have transferred to Mason Gross from another institution have a mandatory review of their work in December of their first year. Passing the transfer review is a requirement of the BFA program and a prerequisite for the junior review. Students sign up for a review time slot and display a selection of their best work from the full range of courses they have taken at Mason Gross, along with independently produced artwork and work from their previous institution. This is an opportunity for students to discuss their transition to study at Mason Gross. It is also a chance get feedback on progress and the future direction of their studies. At this review students declare their intended concentration and degree and submit a statement outlining their reasons for this choice. Faculty members assess whether the student is making work at an appropriate level and will submit a written assessment. After the reviews, these assessments are available to students in the Art & Design office.

Students who lack sufficient artwork, show poor engagement with their studies, or demonstrate poor quality work will not pass the review at that time and will be re-reviewed at the Sophomore Review in the spring.

### **Junior Review**

In the spring semester of the junior year, BFA Art & Design students who have passed the sophomore or transfer reviews have a mandatory artistic review with faculty in their declared concentration. Students display work from their concentration as well as work done independently and in other Art & Design classes, particularly if related to their proposed Thesis. Students also prepare a short statement that defines their plans within their concentration and any plans for Thesis.

Passing the junior review is a requirement of the BFA program and a prerequisite for graduation. This is an opportunity to assess progress within the area of concentration and to get a sense of the ideas and skills students need to focus on during senior year. Faculty will assess whether students are making work at an appropriate level and will submit a written assessment. After the reviews, these assessments are available to students in the Art & Design office. Once students have passed Junior Review, they can register for Thesis. Students who lack sufficient work, show poor engagement with their studies, or have poor quality work will not pass the Junior Review at this time and will be re-reviewed in the fall semester. Students who need to be re-reviewed can register for Thesis, but they will not receive credit until they have passed the re-review.

## **BFA Artistic Probation and Dismissal**

### **General Principles**

A student's progress in the Bachelor of Fine Arts program will be measured by the level of achievement in studio classes. Artistic achievement will be indicated by both instructors' grades and the reports by faculty members at the mandatory reviews. The following criteria will not necessarily result in probation or dismissal but should be regarded as the adequate justification for such action.

### **Artistic Probation**

A student may be placed on probation for any of the following reasons:

- A grade of C or worse in studio concentration in any semester
- Not passing Sophomore Review
- Not passing Junior Review
- Not following the Art & Design curriculum

### **Artistic Dismissal**

A student may be dismissed from the Art & Design program for any of the following reasons:

- A grade of D or F in the concentration in any semester, or grades of C or worse in the concentration in any two semesters
- Failure to pass a Sophomore Re-Review
- Failure to pass Junior Re-Review
- Failure to follow the Art & Design curriculum

Except in extreme circumstances, such as receipt of a D or an F in studio classes in their concentration, a student will not be dismissed without having first been placed on probation for one semester. After a probationary semester, performance that would justify further probation will normally result in dismissal.

Artistic Probation and Dismissal can be appealed to the Dean of Mason Gross.



## **BFA Academic Probation and Dismissal**

Policies concerning academic performance are established for all students in Mason Gross and can be found in the Mason Gross section of the Rutgers Undergraduate Catalog. Each student's academic progress is monitored each semester by the Dean's office. When problems arise, they are resolved by the Mason Gross Scholastic Standing Committee, which is chaired by the Assistant Dean of Advising and Student Success. The specific guidelines for deciding when a student should be placed on probation or dismissed are as follows:

### **Academic Probation**

Any student, including first term first-year students, whose term average is lower than 1.8 is placed on Academic Probation. Students are notified in writing of probationary status before the start of the next term. While on probation, students must maintain full-time academic status and must complete successfully at least 12 credits per term.

### **Academic Dismissal**

There are no automatic dismissals for first-term first-year students. Students are ordinarily dismissed when their term average is 1.4 or less regardless of their cumulative grade-point average or preceding term average. Students may also be dismissed if their term average falls below probationary level in any two consecutive terms, in any three non-consecutive terms, or if their cumulative grade-point average at any time is less than the following:

- First year: 1.6
- Second year: 1.8
- Third year: 2.0
- Fourth year: 2.0

Academic Dismissal may be appealed to the Mason Gross Scholastic Standing Committee. The appeal process is described in the Mason Gross section of the Rutgers Undergraduate Catalog.

## **BA Major Program**

SAS or SEBS students who undertake a BA major in Art upon acceptance to the Department of Art & Design must complete 42 credits toward the BA Art Major.

The Studio and Art Historical and Critical Issues Foundation requirements of the BA and BFA programs are similar. BA students must complete the following Studio Foundation courses:

- Drawing Fundamentals (07:081:121)
- 4D Fundamentals (07:081:122)
- Visual Thinking A (07:081:227)
- Visual Thinking B (07:081:228)

The Art Historical and Critical Issues Foundation courses are:

- Introduction to Art History (01:082:105)
- Introduction to Art History (01:082:106)
- Seminar in Contemporary Art A (07:080:200)
- Seminar in Contemporary Art B (07:080:201)

The two semesters of Introduction to Art History are prerequisites for Seminar in Contemporary Art A.

In addition, with the guidance of faculty and the Senior Program Advisor, BA students take 12 credits (three courses) of Studio electives. Any Studio course from any concentration may be used as an elective provided you have satisfied the necessary prerequisites. BA students are not required to declare a concentration. Their studio

courses focus on the fundamental principles of visual arts. BA major students do not take Thesis and Exhibition, and do not have Sophomore or Junior Review.

Finally, BA students are required to take 2 credits of Visual Arts Practice or VAP, which may include one or two Byrne Seminar(s) during their freshman year (see page 6 for full description).

### **Transferring from BA to BFA**

Students who wish to change from a BA to a BFA must complete a school-to-school transfer and submit a portfolio of work for review. These applications are submitted in March to May for admittance to the BFA in the following fall or from October to December for spring admittance.

### **Transferring from BFA to BA**

Students who wish to leave Art & Design and matriculate at some other unit of Rutgers University must submit an application for a school-to-school transfer, which is available online at: <http://admissions.rutgers.edu/schooltoschool>.

Applications may be submitted in either the Spring or the Fall semester for transfers effective the following semester. Students transfer for a variety of reasons. Some students simply change their minds and transfer in order to study in another area. The evaluations of artistic progress that are done at the end of the sophomore and junior years, which may lead to Artistic Probation (or Dismissal), may also be the stimulus for a transfer.

## **Health & Safety**

### **Annual REHS Online Training**

Each year, students are required to complete an online art safety training module hosted by Rutgers Environmental Health and Safety (REHS). Students may access this module on the REHS website <http://myrehs.rutgers.edu>. This mandatory training must be completed by the end of September annually for all new and continuing students. Students should email their certificate of completion to Sean Zujkowski at [sdz18@mgsa.rutgers.edu](mailto:sdz18@mgsa.rutgers.edu) to remain in compliance. The complete Rutgers University Art Safety manual is available at <https://ipo.rutgers.edu/rehs/art-safety>. Please note that smoking is prohibited inside all Art & Design Facilities.

### **Shop Training**

The Livingston Arts Building (LAB) houses a woodshop, metal shop and ceramics studio. To gain access to these facilities undergraduates must be enrolled in a Sculpture Course and complete the respective training sessions. These sessions are scheduled by course instructors and conducted by the Sculpture Tech.

### **On-Campus Safety**

- Remain alert to your surroundings at ALL times.
- Never leave equipment, materials, or personal items unattended or unsecured.
- Never let anyone who you do not know into a secured building or room.
- Never prop open building doors. They are locked during non-business hours for your safety.
- Coordinate with a friend or colleague to walk together when working or studying in university buildings after hours or during school breaks.

### **After-Hours Safety**

Available 24/7, you may call for a security escort to a campus residence, university building or your car: 732-932-7211

- Sunday - Thursday from 3am to 6:45am: The Knight Mover “on-demand” shuttle bus will pick up at any campus bus stop. Call: 732-932-RIDE (7433)
- Campus bus service runs all night Friday-Sunday
- Rutgers Police: 732-932-7211

### **Sexual Harassment**

Sexual relationships between undergraduate students and faculty members, including graduate student instructors are strictly prohibited as per Mason Gross School policy. Any student concerned that they or a fellow student is being harassed are encouraged to speak to the Department Chair immediately. For more information on how to report an incident of sexual harassment, sexual violence, relationship violence, stalking, or related misconduct, visit the website below: <http://endsexualviolence.rutgers.edu/report-an-incident/>

### **CAPS Counseling**

Support is available from a trained counselor from Counseling, Alcohol and Drug Assistance, and Psychiatric Services (CAPS) at Rutgers. These sessions are open to all students free of charge; The main CAPS office at 17 Senior Street on the College Avenue Campus and Next Step at 185 Bevier Road on Busch Campus are open. Services are being offered via tele-health, phone, or in-person. This academic year, a counselor will be in Civic Square Building Room 239 on select days of the week. To schedule an appointment, call 848-932-7884. More information and current hours at <https://health.rutgers.edu/medical-and-counseling-services/counseling-services/therapy-options/community-based-counseling> .

### **Student Concerns and Support**

Students facing concerns or problems in the classroom, whether these issues are academically related to coursework, or interpersonal concerns with another classmate or the instructor, are advised as follows:

1. **The Instructor:** Concerns or struggles with coursework, assignments, instructional mode, communication, or an issue with a classmate among other things are best resolved addressing these issues directly with the instructor. Ideally, concerns should be addressed as soon as possible, so that problems or miscommunication is less likely to prolongate.
2. **The Undergraduate Director:** If the instructor is unable to help resolve a problem, or if the student is uncomfortable speaking with the instructor for any reason, they should address these concerns with the Undergraduate Director **Natalie Bookchin** ([nbookchin@mgsa.rutgers.edu](mailto:nbookchin@mgsa.rutgers.edu), CSB 129). Please note that Atif Akin is the Interim Undergraduate Director for FALL 2024.
3. **The Academic Advisor:** Sabrina Gattuso can provide further counsel and support if required ([sgat@mgsa.rutgers.edu](mailto:sgat@mgsa.rutgers.edu), CSB 128).

### **Report a Bias Incident**

Students can also address concerns, questions, or grievances that may concern bias or discrimination to the **Art & Design Equity, Diversity and Inclusion Committee** via comment box located in the vestibule to the Art & Design office in CSB.

**Reporting to the University:** Additionally, individuals are encouraged to report bias acts so that the University can provide support, remedy, or resolution. Reporting and documenting bias acts also help the University to better understand the reality of the campus climate related to discrimination. Please use the following website: <http://inclusion.rutgers.edu/report-bias-incident/>

### **Office of Disabilities Services**

The Office of Disabilities Services is available to faculty and students to make assessments and accommodations for students. Students must get an official letter of accommodation from O.D.S., as these special accommodations should not solely be at the discretion of the instructor. <https://ods.rutgers.edu/>

### **English Tutoring**

Students facing difficulty with the English language are offered support and tutoring resources through the Learning Resource Center, <http://lrc.rutgers.edu>.

## **Food Pantries**

### **Rutgers Student Food Pantry**

39 Union Street New Brunswick, NJ 08901 // 848-932-5500

<http://ruoffcampus.rutgers.edu/food/>

The Rutgers Student Food Pantry is open Mon-Fri from 12-4pm with a Mobile Food Pantry operating throughout the academic year. Details, and a wider scope of resources is available to students through the [Rutgers Student Food Pantry/Basic Needs Center](#). You may also contact your MGSA advisor with concerns about food insecurity.

### **Art & Design Micropantry**

The Department of Art & Design now maintains a modest micropantry located in the office for students in need of a meal, to be used for extenuating circumstances. It is stocked with soups and protein bars. For more information on this service, email [art.design@mgsa.rutgers.edu](mailto:art.design@mgsa.rutgers.edu)

### **Other Pantries in the New Brunswick Area**

- [Elijah's Promise](#)
- [Ebenezer Baptist Church Food Pantry](#)
- [Five Loaves Food Pantry](#)
- [Christ Episcopal Church](#)

### **Commuter Resources**

Rutgers Commuter Student Association: <http://rdsa.rutgers.edu/commuter-checklist/>

Off Campus Living and Community Partnerships: <http://ruoffcampus.rutgers.edu/>

Commuter Lounges & Resources: <http://involvement.rutgers.edu/commuter-resources/>

### **Emergency Assistance, Division of Student Affairs**

For guidance on how to receive emergency assistance – including unusual and non-chronic financial hardships (i.e. house fire, burglary, medical emergency); Food Insecurity Fund, or LGBTQ+ Emergency Fund for LGBTQ+ students who are facing financial hardship often as result of family separation or challenges due to social identity, students should contact Lisa Sanon-Jules, the Assistant Dean of Advising and Academic Success.

## **Facilities**

### **Studio Classrooms**

Each concentration has its own well-equipped studio classrooms in the Civic Square Building (CSB) or the Livingston Art Building (LAB). Typically, only students who are registered for classes in that concentration can access those studios and facilities.

### **Shared Painting & Drawing/Sculpture Studios**

Shared painting, drawing and sculpture studios are allocated to students by faculty at CSB and LAB. Some studio space is also available for senior students who work in other media and are registered for Thesis. Studio applications need to be typically submitted in May for the following academic year. Studio spaces are available for move-in in early August once the Studio Contract is signed, and the Online Safety Training is completed. (If a student fails to clean a studio space in a satisfactory manner, then he or she will be charged and obligated to pay Rutgers University Facilities the additional cost of cleaning the studio space.)

### **Wood Shops & Metal Shop**

The Civic Square Building has a fully equipped wood shop. The Livingston Art Building has both a wood shop and a metal shop. Access to these facilities is granted upon documented completion of tool use and safety instruction given by a designated instructor or technician. The student must also read and sign the Shop Access Contract. Students must abide by all shop health and safety regulations. Shops are open during monitored hours.

### **Computer Labs**

All students registered in Art & Design can open an account in the Department Computer Labs on the second and third floors at CSB and at LAB. These accounts can be accessed offsite at any time. Art & Design students may also use the workstations, printers, and scanners when they are not being used for classes, using NET IDs to log in. There is information in the labs on the costs for printing.

### **LinkedIn Learning**

LinkedIn Learning (formerly lynda.com) is a huge library of online tutorials to learn almost every kind of creative and business software. Every Rutgers students and faculty member has access with their NetID:  
<https://it.rutgers.edu/linkedin-learning/>

### **Mason Gross Galleries**

Mason Gross Galleries on the main floor of CSB provide a 4,200 square-foot professional venue for student exhibitions, including the Undergraduate Annual Open & Thesis Exhibitions.

### **Rutgers Art Library**

Located in Voorhees Hall on College Ave Campus, the Art Library has a wealth of circulating books available to all Rutgers students. Art Librarian Megan Lotts is available to assist with any questions or book requests at [megan.lotts@rutgers.edu](mailto:megan.lotts@rutgers.edu). Access to ARTstor and other portals is available through the Art Library Research Guide <http://libguides.rutgers.edu/artlibrary>

### **Photo Reading Room**

Located on the 3<sup>rd</sup> floor of CSB, Rm 301C, this intimate library houses a variety of photo publications and monographs. Please note that this is not a circulating collection; books should remain in this space.

### **Reserving Project Spaces, Channel Gallery and Forum at CSB**

There are a host of spaces on site to reserve for showcasing your work. CSB Room 110 “Forum” has been renovated to include an upgraded sound system, disco ball, and streamlined seating set up and storage. It’s a great multi-purpose space for lectures, critiques, installations, performances, screenings, and events. All are encouraged to reserve the space and take advantage of its features. Reserve FORUM by contacting Frances Jeon [frances.jeon@rutgers.edu](mailto:frances.jeon@rutgers.edu). You can sign up to host your own mini-exhibition in the Undergraduate Project Space on 2<sup>nd</sup> floor [here](#). You may also reserve the shared Project Space, CSB Rm 418 by [signing up for a slot here](#). The Channel Gallery may be reserved for Media showings by emailing Rich Siggillino at [res241@mgsa.rutgers.edu](mailto:res241@mgsa.rutgers.edu).

## Lockers

There are 125 lockers for the storage of art materials in CSB. Lockers are assigned by a Department of Art & Design administrator at the start of each term by request. Students who have a studio assignment may not request a locker. Lockers must be emptied by the end of the term, or the lock is clipped and all contents disposed of.

## End-of-Year Clean-Up

**IMPORTANT NOTE: The Department of Art & Design is not responsible for student work left in classrooms or studios beyond the end of each academic year.** These are workspaces and not storage spaces; therefore, we ask that you please take all work and your belongings with you at the end of each academic year. Students will be notified in advance of final deadlines before the Facilities department begins to dispose of all unclaimed work and supplies in anticipation of summer.

## Cultural Centers around Campus

### Asian American Cultural Center

49 Joyce Kilmer Ave, Livingston Campus // <http://aacc.rutgers.edu/>

### Bildner Center for the Study of Jewish Life

12 College Avenue, College Avenue Campus // <http://bildnercenter.rutgers.edu/>

### Center for Islamic Life

122 College Avenue, College Avenue Campus // <http://cilru.org>

### Center for Latino Arts & Culture

122 College Avenue, College Avenue Campus // <http://clac.rutgers.edu/>

### Center for Social Justice Education & LGBT Communities

17 Bartlett St., College Avenue Campus // <http://socialjustice.rutgers.edu/>

### Center for Women in the Arts & Humanities

<https://cwah.rutgers.edu/home/>

### Paul Robeson Cultural Center

600 Bartholomew Road, Busch Campus // <http://prcc.rutgers.edu/>

## Visiting Artists

Visiting artists are central to our program at Rutgers. Each year graduate students select and invite prominent artists, curators and critics. The large scale of the program exposes students to a wide spectrum of contemporary practices. All students are invited and encouraged to attend these public lectures, which take place throughout the academic year – typically on Wednesdays at 7pm in CSB Rm. 110 or on Zoom. You won't want to miss these!

## Awards and Scholarships

### The James O. Dumont Travel Grant Award

The James O. Dumont Travel Grant Award of approximately \$2,900 (dependent on endowment earnings/market performance) is awarded annually to a Junior or Senior BFA with financial need. The funds enable the recipient to undertake specific travel that is relevant to their artistic interests but should not be used to attend another school or residency.

The following scholarships and awards are distributed annually through a Mason Gross application process in the spring to students based on both merit and need.

**Lyda J. Craig Endowed Scholarship**

**Giza Daniels-Endesha Award**, for outstanding undergraduate performance in Art & Design.

**Paul Robeson Emerging Young Artist Award**, for outstanding achievement in Art & Design Art & Design Award, for artistic accomplishment in Art & Design.

**Barbara and Jane Betts Scholarship Award**

**Frank P. and Lilly A. Novak Endowed Scholarship**, awarded to painting, sculpture and ceramics students.

**Carol Barlow LGBTQA Scholarship**, for LGBTQA students in Art & Design

## **STATEMENT ON DIVERSITY, EQUITY & INCLUSION: Art & Design**

Art & Design is deeply committed to fostering, sustaining and deepening a safe, supportive, and inclusive environment for all students, staff and faculty in our intimate creative community. Sharing in the University's vision of a Beloved Community, our department centers inclusive excellence as inseparable from the values of intersectional diversity, equality, social and economic justice, and access to higher education. We recognize that these interwoven values are predicated on a richly diverse and welcoming community that stands in solidarity against racism, sexism, homophobia, transphobia, ableism, religious discrimination, xenophobia, and other forms of oppression.

As the Big Ten University with the most diverse student population, in one of the most diverse states in our nation, we represent a vast tapestry of different states, countries, racial and ethnic backgrounds, religions, and gender identities, as well as first generation college students, veterans, and those with diverse learning styles. As such, we are afforded a unique and immensely privileged position to be inspired, challenged, and transformed by and through our differences, which are at turns artistic, personal, political, cultural and social. Together, we seek to weave these threaded forms of difference in our creative studies and lives, through continuously working to expand our care and compassion for one another in the pursuit of Art and maintaining a Beloved Community. Central to this is the recognition that one's individual well-being, and academic, artistic and personal success is grounded in collective and common processes of care, compassion and learning.

**Mason Gross EDI Resources:** <https://www.masongross.rutgers.edu/about-us/equity-diversity-inclusion/>  
**Trainings & Additional Resources:** [diversity.rutgers.edu/LinkedIn\\_Learning](https://www.masongross.rutgers.edu/diversity.rutgers.edu/LinkedIn_Learning)

## Faculty

Faculty Name	Concentration	Rutgers E-mail	Office
Atif Akin (S)	Design	<a href="mailto:atif.akin@rutgers.edu">atif.akin@rutgers.edu</a>	CSB 234
Gerry Beegan	Design	<a href="mailto:gbeegan@mgsa.rutgers.edu">gbeegan@mgsa.rutgers.edu</a>	CSB 232
Natalie Bookchin (F)	Media	<a href="mailto:nbookchin@mgsa.rutgers.edu">nbookchin@mgsa.rutgers.edu</a>	CSB 128
Marc Handelman (F/S)	Painting	<a href="mailto:marcha@mgsa.rutgers.edu">marcha@mgsa.rutgers.edu</a>	CSB 125
Heather Hart	Sculpture	<a href="mailto:hhart@mgsa.rutgers.edu">hhart@mgsa.rutgers.edu</a>	LAB 157
Sue Huang	Design	<a href="mailto:sh1971@mgsa.rutgers.edu">sh1971@mgsa.rutgers.edu</a>	CSB 233
Steffani Jemison (F/S)	Media	<a href="mailto:sjemison@mgsa.rutgers.edu">sjemison@mgsa.rutgers.edu</a>	CSB 312
Julie Langsam (F)	Drawing	<a href="mailto:jlansam@rutgers.edu">jlansam@rutgers.edu</a>	CSB 129
Cheon Pyo Lee	Foundations	<a href="mailto:cl1828@mgsa.rutgers.edu">cl1828@mgsa.rutgers.edu</a>	CSB 318
Miranda Lichtenstein	Photography	<a href="mailto:ml891@rutgers.edu">ml891@rutgers.edu</a>	CSB 320
Barbara Madsen	Print	<a href="mailto:bmadsen@mgsa.rutgers.edu">bmadsen@mgsa.rutgers.edu</a>	CSB 236
Jeanine Oleson (S)	Sculpture	<a href="mailto:joleson@mgsa.rutgers.edu">joleson@mgsa.rutgers.edu</a>	LAB 118
Mark McKnight	Photo	<a href="mailto:mark.mcknight@rutgers.edu">mark.mcknight@rutgers.edu</a>	CSB 319
Hanneline Røgeberg	Painting	<a href="mailto:rogeberg@rutgers.edu">rogeberg@rutgers.edu</a>	CSB 309
Jacqueline Thaw	Design	<a href="mailto:thaw@mgsa.rutgers.edu">thaw@mgsa.rutgers.edu</a>	CSB 233
Chat Travieso	Tepper Chair in Visual Arts	<a href="mailto:chat.travieso@rutgers.edu">chat.travieso@rutgers.edu</a>	CSB 235
Stephen Westfall	Painting	<a href="mailto:westfall@mgsa.rutgers.edu">westfall@mgsa.rutgers.edu</a>	CSB 319
Didier William	Print	<a href="mailto:dwilliam@mgsa.rutgers.edu">dwilliam@mgsa.rutgers.edu</a>	CSB 315
John Yau	Critical Studies	<a href="mailto:johnyau@mgsa.rutgers.edu">johnyau@mgsa.rutgers.edu</a>	CSB 314

(F) Fall 24 Sabbatical  
(S) Spring 25 Sabbatical  
(F/S) AY 24-25 leave



## **Administrative Staff (CSB)**

**Rosemarie Flores TeNyenhuis**  
Academic Programs Coordinator  
CSB 124 - 848-932-5210  
[rflores@mgsa.rutgers.edu](mailto:rflores@mgsa.rutgers.edu)

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**Frances Jeon**  
Administrative Assistant/ Department Scheduler  
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**Sabrina Gattuso**  
Academic Advisor and Student Success Counselor  
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**Cassandra Oliveras-Moreno**  
Administrator, Communications & Collaboration  
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## **Facilities Staff (CSB and LAB)**

**Associate Director of Technology**  
Shane Whilden  
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848-932-5204  
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**Design & Media Specialist**  
Jahi Sabater  
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**Print Coordinator/Master Printer**  
Randy Hemminghaus  
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**Sculpture Area Coordinator**  
Rhys Bambrick  
LAB 108  
848-932-4246  
[rhys.bambrick@rutgers.edu](mailto:rhys.bambrick@rutgers.edu)

**Photography Specialist**  
Sean Zujkowski  
CSB 337  
848-932-5267  
[sdz18@mgsa.rutgers.edu](mailto:sdz18@mgsa.rutgers.edu)

## Art & Design Undergraduate Academic Calendar 2024-2025

### Fall 2024

Tues, Sept 3	FALL SEMESTER BEGINS
Tues, Sept 3 – Sept 16	Welcome Back Show, <b>Reception:</b> Wed, Sept 4, 5-8 pm
Thurs, Sept 12	Last day to Add/ Drop a Course
Mon, Sept 23- Oct 8	co-cureate Exhibition, <b>Reception:</b> Thurs Sept 26, 6-9 pm
Mon, Oct 21-Nov 6	Undergraduate Annual Exhibition, <b>Reception:</b> Thurs, Oct 24, 6-9 pm
Mon, Oct 28	Last day to Withdraw from class (earn a W grade)
Mon, Nov 11	Spring Registration begins
Friday, Nov 22	Transfer Review, 10 am-3:30 pm
Tues, Nov 26	Observe THURSDAY class schedule
Wed, Nov 27	Observe FRIDAY class schedule
<b>Thurs, Nov 28 – Sun, Dec 1</b>	<b>THANKSGIVING RECESS</b>
Fri, Nov 15-Dec 10	MFA First Year Exhibition, <b>Reception:</b> Thurs, Nov 21, 6-9 pm
Wed, Dec 11	CLASSES END ( <i>Reading Days Dec 12-13</i> )
Mon, Dec 16 –Dec 23	Final Exam Period
<b>Tues, Dec 24 – Mon, Jan 20</b>	<b>WINTER RECESS</b>

### Spring 2025

Tues, Jan 21	SPRING SEMESTER BEGINS
Tues, Jan 21- Feb 6	MFA Visual Arts Thesis Exhibition I, <b>Reception:</b> Thurs Jan 23, 6-9 pm
Fri, Feb 14 – March 4	MFA Visual Arts Thesis Exhibition II, <b>Reception:</b> Thurs Feb 20, 6-9 pm
Fri, March 7	Sophomore Review, 10 am – 4:30 pm
Sat, March 15–Sun, March 23	<b>SPRING RECESS</b>
Mon, March 31 – April 4	Junior Reviews
Mon, March 10-29	BFA Visual Arts Thesis Exhibition 1, <b>Reception:</b> Thurs March 13, 6-9 pm
Sat, April 5-18	BFA Visual Arts Thesis Exhibition 2, <b>Reception:</b> Thurs, April 10, 6-9 pm
Mon, April 28-May 9	Design Thesis Exhibition, <b>Reception:</b> Thurs May 1, 6-9 pm
Mon, May 5	CLASSES END ( <i>Reading Days May 6-7</i> )
<b>Thurs, May 15</b>	<b>MASON GROSS COMMENCEMENT</b>



# BFA Visual Arts Curriculum

Sample 4-Year Plan

- **Students must complete a minimum of 120 credits for graduation**
- **87 Visual Arts credits** — 16 Foundation credits; 27 Concentration credits; 32 Studio Elective credits; 3 Visual Arts Practice credits; 6 Thesis & Exhibition credits
- **33 Liberal Arts credits**

Course Name	Course number	Credits
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<b>YEAR ONE: Fall Semester</b> 16 credits		
Drawing Fundamentals <b>OR</b> 4D Fundamentals	07:081:121 <b>OR</b> 07:081:122	4
Visual Thinking A	07:081:227	4
Studio Concentration course or Studio Elective		4
College Writing <b>OR</b> Art History	01:355:101/104 <b>OR</b> 01:082:105/106	3
Interplay (optional for transfers)	07:557:151	1

<b>YEAR ONE: Spring Semester</b> 15-18 credits		
Drawing Fundamentals <b>OR</b> 4D Fundamentals	07:081:121 <b>OR</b> 07:081:122	4
Visual Thinking B	07:081:228	4
Studio Concentration course or Studio Elective		4
College Writing <b>OR</b> Art History	01:355:101/104 <b>OR</b> 01:082:105/106	3
Liberal Arts requirement course		3

<b>YEAR TWO: Fall Semester</b> 15-18 credits		
Studio Concentration course		4
Studio Elective		4
Studio Elective		4
Liberal Arts course		3
Liberal Arts course		3

<b>YEAR TWO: Spring Semester</b> 15-18 credits		
Studio Concentration course		4
Studio Elective		4
Studio Elective		4
Art History elective <b>OR</b> Seminar in Concentration		3
Liberal Arts course		3

**BFA Visual Arts Curriculum**

Sample 4-Year Plan, page 2 of 2

<b>YEAR THREE: Fall Semester 15-18</b>		
Studio Concentration course		4
Studio Elective		4
Seminar in Contemporary Art A	07:081:200	3
Visual Arts Practice	07:081:105	1-2
Seminar in Concentration OR Art History Elective #1		3
Liberal Arts course		3

<b>YEAR THREE: Spring Semester 15-18</b>		
Studio Concentration course		4
Studio Elective		4
Seminar in Contemporary Art B		3
Visual Arts Practice		1-2
Seminar in Concentration or Art History Elective #2		3
Liberal Arts course		3

<b>YEAR FOUR: Fall Semester 15-18</b>		
Thesis & Exhibition A	07:081:497	3
Studio Concentration course		4
Studio Concentration course		4
Studio Elective		4
Visual Arts Practice		1-2

<b>YEAR FOUR: Spring Semester 15-18</b>		
Thesis & Exhibition B	07:081:498	3
Studio Concentration course		4
Studio Concentration course		4
Visual Arts Practice		1-2
Liberal Arts course		3

**BFA Visual Arts Curriculum**

Required Courses, page 1 of 2

<b>LIBERAL ARTS REQUIREMENTS (33 credits)</b>	
<b>Part I: Areas of Inquiry (24 credits)</b>	
A. Arts and Humanities Part 1 <ul style="list-style-type: none"> <li>○ 01:082:105 Introduction to Art History: Prehistory to 1400</li> <li>○ 01:082:106 Introduction to Art History: 1400 to Present</li> </ul>	6
B. Arts and Humanities Part 2 - Art History and/or Cinema Studies courses	6
C. Social Science and History	6
D. Liberal Arts elective	3
<b>Part II: Cognitive Skills and Processes (12 credits)</b>	
A. Writing and Communication <ul style="list-style-type: none"> <li>○ 01:355:101/104 College Writing</li> </ul>	3
B. Writing Contemporary Art <ul style="list-style-type: none"> <li>○ 07:081:200 Seminar in Contemporary Art A</li> <li>○ 07:081:201 Seminar in Contemporary Art B</li> </ul>	6
C. Quantitative/Technical Skills	3

<b>Foundation courses (16 credits)</b>	<b>Credits</b>
07:081:121 Drawing Fundamentals	4
07:081:122 4D Fundamentals	4
07:081:227 Visual Thinking A	4
07:081:228 Visual Thinking B	4

<b>Concentration Requirements (27 credits)</b>	
<b>Design</b>	<b>Credits</b>
07:081:231 Design I-A: Type & Typography	4
07:081:232 Design I-B: Form and Meaning	4
07:081:331 Design II-A: Systems	4
07:081:332 Design II-B: Experimental Computation	4
07:081:431 Design III-A: Design for the Digital Realm	4
07:081:432 Design III-B: Portfolio	4
07:081:328 Design Seminar A	3
<b>Drawing</b>	
07:081:221 Drawing I-A	4
07:081:222 Drawing I-B	4
07:081:321 Drawing II-A: Drawing and Animation	4
07:081:322 Drawing II-B: Graphic Novel	4
07:081:421 Drawing III-A	4
07:081:422 Drawing III-B	4
07:081:356 Seminar in Drawing	3

## BFA Visual Arts Curriculum

Required Courses, page 2 of 2

<b>Media</b>	
07:081:243 Media I-A: Intro to Media Art: Screen/Image/Sound	4
07:081:244 Media I-B: Experimental Practices & Techniques	4
07:081:343 Media II-A: Media Art Installation & Expanded Cinema	4
07:081:344 Media II-B: Media and Performance	4
07:081:441 Media III-A: Independent Media Production	4
07:081:442 Media III-B	4
07:081:303 Seminar in Media	3
<b>Painting</b>	
07:081:251 Painting I-A	4
07:081:252 Painting I-B	4
07:081:351 Painting II-A	4
07:081:352 Painting II-B	4
07:081:451 Painting III-A	4
07:081:452 Painting III-B	4
07:081:329 Seminar in Painting	3
<b>Photography</b>	
07:081:261 Photography I-A: Intro to Digital Photography	4
07:081:262 Photography I-B: Darkroom Photography	4
07:081:361 Photography II-A: Digital Image & Print	4
07:081:362 Photography II-B: Books	4
07:081:461 Photography III-A: Exhibition & Portfolio	4
07:081:462 Photography III-B	4
07:081:310 Seminar in Photography	3
<b>Print</b>	
07:081:271 Print I-A: Silkscreen	4
07:081:272 Print I-B: Relief	4
07:081:371 Print II-A: Intaglio	4
07:081:372 Print II-B: Lithography	4
07:081:471 Print III-A: Letterpress	4
07:081:472 Print III-B: Papermaking	4
07:081:327 Seminar in Print	3
<b>Sculpture</b>	
07:081:281 Sculpture I-A	4
07:081:282 Sculpture I-B	4
07:081:381 Sculpture II-A	4
07:081:382 Sculpture II-B	4
07:081:481 Sculpture III-A	4
07:081:482 Sculpture III-B	4
07:081:330 Seminar in Sculpture	3



# BFA Visual Arts Audit

BFA in Visual Arts major  
requirements = 87 credits

Name

RUID

<b>Additional requirements</b>			
<i>Visual Arts Practice (3 credits)</i>			
Semester	Course	Credits	Grade
<i>Art History Elective OR 2<sup>nd</sup> Concentration Seminar (3 credits)</i>			
		3	

<i>Thesis (6 credits)</i>			
Semester	Course	Credits	Grade
		3	
		3	

<b>Liberal Arts Requirements (33 credits)</b>			
<b>Part I: Areas of Inquiry (18 credits)</b>			
<i>Arts and Humanities (6 credits)</i>			
Semester	Course	Credits	Grade
	01:082:105 Introduction to Art History: Prehistory to 1400	3	
	01:082:106 Introduction to Art History: 1400 to Present	3	
<i>Arts History/Cinema Studies (6 credits)</i>			
		3	
		3	
<i>Social Science and History (6 credits)</i>			
		3	
		3	
<i>Liberal Arts elective (3 credits)</i>			
		3	
<b>Part II: Cognitive Skills and Processes (12 credits)</b>			
<i>Writing and Communication (3 credits)</i>			
	01:355:101/104 College Writing		
<i>Both of the following (6 credits)</i>			
	07:081:200 Seminar in Contemporary Art A	3	
	07:081:201 Seminar in Contemporary Art B	3	
<i>Quantitative/Technical Skills (3 credits)</i>			
		3	





# BFA Design Curriculum

Sample 4-Year Plan

- **Students must complete a minimum of 120 credits for graduation**
- **87 Design credits** — 16 Foundation credits; 40 Design credits; 31 Studio Elective credits; 4 Practicum/Internship credits; 6 Seminar credits; 6 Thesis & Exhibition credits
- **33 Liberal Arts credits**

Course Name	Course number	Credits
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<b>YEAR ONE: Fall Semester</b> 16 credits		
Drawing Fundamentals <b>OR</b> 4D Fundamentals	07:081:121 <b>OR</b> 07:081:122	4
Visual Thinking A	07:081:227	4
Design I-A or Studio Elective	07:081:231	4
College Writing <b>OR</b> Art History	01:355:101/104 <b>OR</b> 01:082:105/106	3
Interplay (optional for transfers)	07:557:151	1

<b>YEAR ONE: Spring Semester</b> 15-18 credits		
Drawing Fundamentals <b>OR</b> 4D Fundamentals	07:081:121 <b>OR</b> 07:081:122	4
Visual Thinking B	07:081:228	4
Design I-B or Studio Elective	07:081:232	4
College Writing <b>OR</b> Art History	01:355:101/104 <b>OR</b> 01:082:105/106	3
Liberal Arts requirement course		3

<b>YEAR TWO: Fall Semester</b> 15-18 credits		
Design II-A	07:081:331	4
Studio Elective		4
Studio Elective		4
Liberal Arts course		3
Liberal Arts course		3

<b>YEAR TWO: Spring Semester</b> 15-18 credits		
Design II-B	07:081:332	4
Studio Elective		4
Studio Elective		4
Liberal Arts course		3
Liberal Arts course		3

**BFA Design Curriculum**

Sample 4-Year Plan, page 2 of 2

<b>YEAR THREE: Fall Semester</b> 15-18 credits		
Design III-A	07:081:431	4
Studio Elective		4
Design Seminar A	07:081:328	3
Liberal Arts course		3
Liberal Arts course		3

<b>YEAR THREE: Spring Semester</b> 15-18 credits		
Design III-B	07:081:432	4
Studio Elective		4
Design Seminar B	07:081:383	3
Liberal Arts course		
Liberal Arts course		3

<b>YEAR FOUR: Fall Semester</b> 15-18 credits		
Thesis & Exhibition A	07:081:497	3
Studio Elective		4
Studio Elective		4
Practicum/Internship		4
Liberal Arts course		3

<b>YEAR FOUR: Spring Semester</b> 15-18 credits		
Thesis & Exhibition B	07:081:498	3
Studio Elective		4
Studio Elective		4
Liberal Arts course		3

## BFA Design Curriculum

### Required Courses

<b>LIBERAL ARTS REQUIREMENTS (33 credits)</b>	<b>Credits</b>
<b>Part I: Areas of Inquiry (24 credits)</b>	
A. Arts and Humanities Part 1 <ul style="list-style-type: none"><li>○ 01:082:105 Introduction to Art History: Prehistory to 1400</li><li>○ 01:082:106 Introduction to Art History: 1400 to Present</li></ul>	6
B. Arts and Humanities Part 2 - Art History and/or Cinema Studies	3
C. Social Science and History	6
D. Liberal Arts elective	6
E. One of the following: <ul style="list-style-type: none"><li>a. 04:189:152 Structure of Information</li><li>b. 04:567:275 Social Media &amp; Participatory Culture</li><li>c. 04:567:333 Media &amp; Pop Culture</li><li>d. 11:550:133 Architectural Design</li></ul>	3
<b>Part II: Cognitive Skills and Processes (9 credits)</b>	
A. Writing and Communication <ul style="list-style-type: none"><li>○ 01:355:101/104 College Writing</li></ul>	3
B. One of the following: <ul style="list-style-type: none"><li>○ 07:081:200 Seminar in Contemporary Art A</li><li>○ 01:355:201 Research in the Disciplines</li></ul>	3
C. Quantitative/Technical Skills	3

<b>Foundation courses (16 credits)</b>	<b>Credits</b>
07:081:121 Drawing Fundamentals	4
07:081:122 4D Fundamentals	4
07:081:227 Visual Thinking A	4
07:081:228 Visual Thinking B	4



# BFA Design Audit

BFA in Design major  
requirements = 87 credits

Name

RUID

<b>Liberal Arts Requirements (33 credits)</b>			
<b>Part I: Areas of Inquiry (24 credits)</b>			
<b>Arts and Humanities Part 1 (6 credits)</b>			
<b>Semester</b>	<b>Course</b>	<b>Credits</b>	<b>Grade</b>
	01:082:105 Introduction to Art History: Prehistory to 1400	3	
	01:082:106 Introduction to Art History: 1400 to Present	3	
<b>Arts and Humanities Part 2 (3 credits)</b>			
	Art History and/or Cinema Studies course	3	
<b>Social Science and History (6 credits)</b>			
		3	
		3	
<b>Liberal Arts elective (6 credits)</b>			
		3	
		3	
<b>One of the following (3 credits)</b>			
	04:189:152 Structure of Information	3	
	04:567:275 Social Media & Participatory Culture	3	
	04:567:333 Media & Pop Culture	3	
	11:550:133 Architectural Design	3	
<b>Part II: Cognitive Skills and Processes (9 credits)</b>			
<b>Writing and Communication (3 credits)</b>			
	01:355:101/104 College Writing		
<b>One of the following (3 credits)</b>			
	07:081:200 Seminar in Contemporary Art A	3	
	01:355:201 Research in the Disciplines	3	
<b>Quantitative/Technical Skills (3 credits)</b>			
		3	

## Helpful Websites

Academic Calendar	<a href="https://scheduling.rutgers.edu/academic.htm">scheduling.rutgers.edu/academic.htm</a>
Art Library	<a href="http://libguides.rutgers.edu/artlibrary"><u>http://libguides.rutgers.edu/artlibrary</u></a>
Degree Navigator	<a href="https://nbdn.rutgers.edu">nbdn.rutgers.edu</a>
Diversity Resources and Trainings	<a href="https://diversity.rutgers.edu/LinkedIn_Learning">diversity.rutgers.edu/LinkedIn_Learning</a>
Directions to campus	<a href="https://maps.rutgers.edu">maps.rutgers.edu</a>
Financial Aid	<a href="https://studentaid.rutgers.edu">studentaid.rutgers.edu</a>
Health Services–Counseling (CAPS) <a href="https://health.rutgers.edu/medical-counseling-services/counseling/">services/counseling/</a>	<a href="http://health.rutgers.edu/medical-counseling-services/counseling/">http://health.rutgers.edu/medical-counseling-</a>
Health & Safety	<a href="https://rehs.rutgers.edu/art_safety">rehs.rutgers.edu/art_safety</a>
Learning Centers	<a href="https://rlc.rutgers.edu">rlc.rutgers.edu</a>
Libraries	<a href="https://libraries.rutgers.edu">libraries.rutgers.edu</a>
Mason Gross School of the Arts	<a href="https://masongross.rutgers.edu">masongross.rutgers.edu</a>
Parking	<a href="https://rudots.rutgers.edu">rudots.rutgers.edu</a>
Registrar	<a href="https://nbregistrar.rutgers.edu">nbregistrar.rutgers.edu</a>
RU Connection ID Cards	<a href="https://ruconnection.rutgers.edu">ruconnection.rutgers.edu</a>
RU-info	<a href="https://ruinfo.rutgers.edu">ruinfo.rutgers.edu</a>
RU General Search	<a href="https://search.rutgers.edu">search.rutgers.edu</a>
Safety Training	<a href="https://myrehs.rutgers.edu">myrehs.rutgers.edu</a>
Schedule of Classes	<a href="https://acs.rutgers.edu/soc">acs.rutgers.edu/soc</a>
Student Employment	<a href="https://studentwork.rutgers.edu">studentwork.rutgers.edu</a>
Web Registration (WebReg)	<a href="https://webreg.rutgers.edu">webreg.rutgers.edu</a>
Writing Centers	<a href="https://wp.rutgers.edu">wp.rutgers.edu</a>
Art & Design Department Portal	<a href="https://art.rutgers.edu"><u>art.rutgers.edu</u></a>
Mason Gross Galleries	<a href="https://masongrossgalleries.rutgers.edu">masongrossgalleries.rutgers.edu</a>