

MASON GROSS SCHOOL OF THE ARTS

2020 NEW STUDENT INFORMATION PACKET

Rutgers, The State University of New Jersey

GRADUATE STUDENTS



RUTGERS

Mason Gross School
of the Arts



WELCOME NEW STUDENTS!

Beginning your enrollment at a new institution can be a very exciting and sometimes stressful period. There are new people to meet, a vast campus to explore and experiences to uncover daily. In the first few weeks of the fall semester, the Rutgers University campus is filled with an energy and chaos unlike any other time of the year.

The information provided in this packet exists to provide the answers needed to make the transition to your degree program at Rutgers a successful one. You were admitted to Mason Gross because you are part of an elite group of talented artists who we felt could thrive in the programs we have to offer - but that doesn't mean some of you won't face difficult times, some may even struggle and some may just need to know a helping hand is always available.

This packet along with the faculty and staff at Mason Gross are here to be your guide and help you on this incredible journey to...

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Mason Gross Website

www.masongross.rutgers.edu

THE MASON GROSS DEAN'S OFFICE



Jason Geary

Dean of the Mason Gross School of the Arts

848-932-9360

jgeary@mgsa.rutgers.edu

Responsible for the administrative leadership of the school, managing its resources, setting the standards for its programs, and creating a vision for its future.



Mandy Feiler

Dean of Students, Mason Gross School of the Arts

848-932-5208 or mfeiler@mgsa.rutgers.edu

The Dean of Students oversees student affairs and academic issues for both undergraduate and graduate students.

DROP IN OFFICE HOURS (No Appointment needed)

MON. 1:30-3:30 p.m. DOUGLASS, Mortensen Hall, 1st Floor Atrium

TUES. 1:30-3:30 p.m. COLLEGE AVE, Civic Square Building, Dean's Office Room 136

Or call 848-932-9360 to make an appointment.

As students at Mason Gross, your touchstone and primary resource within the Dean's office at Mason Gross will be your Student Affairs Coordinator, Alexis White and your Dean of Students, Mandy Feiler.

The Dean of Students and Student Affairs Coordinators serve to maintain the well-being of our student body by assisting with any issues surrounding their academic, financial, mental and physical well-being.

It is important for students to know they are never alone and that the Dean of Students and Student Affairs Coordinator are here to help. They can be reached along with any member of the Dean's office staff by calling 848-932-9360 or via email at advisement@mgsa.rutgers.edu.

IMPORTANT DEPARTMENT CONTACTS

Mason Gross is the Arts Conservatory within Rutgers University divided into 5 areas of study. Students admitted to Mason Gross are admitted to one of these areas as their major degree program area and are assigned an advisor within that area. This person will serve as your contact to the higher administration and your primary resource for all concerns and advisement within your major area of study. Please match your major area with advisor listed below to identify who your department advisor will be:



ART & DESIGN

Bomi Kim
Graduate Program Coordinator
848-932-5211
bkim@mgsa.rutgers.edu



EdM DANCE

Frederick Curry
Director
fcurry@mgsa.rutgers.edu
848-932-1372



MFA DANCE

Jeff Friedman
Director
jfriedman@mgsa.rutgers.edu
848-932-1384



MUSIC

Robert Grohman
Graduate Studies Advisor
732-932-9272
rgrohman@mgsa.rutgers.edu



THEATER

Karin Anderson
Program Advisor
kanderson@mgsa.rutgers.edu
848-932-1162

NETID and EMAIL

All new graduate students are required to activate a NetID as soon as possible. In activating a NetID, you are creating your unique identity in the University-wide identification and authentication system. With a NetID, you will be able to access library services, course websites, our online registration system (WebReg), and much more.

While creating your NetID, you will also be setting up your Rutgers Email account. This email account will be the University's primary means of communication and you are responsible for all email sent by the University to this address, so we recommend checking it often or by having your emails forwarded to an address that you do check often.

To set up this account, visit netid.rutgers.edu and click on "NetID Activation". To have your emails forwarded, visit netid.rutgers.edu and click on "Manage Email Addresses."

ID CARDS—RUconnection card

First-Year Graduate students must be registered for classes to be eligible for an RUconnection card. Graduate students have access to Rutgers University libraries, computer labs, recreation centers, RU Express accounts, and meal plans via their RUconnection card. [Obtain an ID Card](http://pst.rutgers.edu/) here: <http://pst.rutgers.edu/>

Additionally you can: Check the Mason Gross website for news and calendar items for information on student performances you should attend. Check social media groups like Mason Gross on Facebook, tumblr, YouTube, Twitter and Instagram.



UNDERSTANDING YOUR COURSE SCHEDULE

INDEX - 5 digit number needed any time you want to add or drop a course from your schedule in WebReg or request changes be made by your advisor or Dean.

E CREDIT PREFIX - Classes such as Elementary Algebra and some writing courses have this prefix. It means that the credits are not counted towards your GPA or graduation. E Credits allow you to remain a full-time student while completing pre-reqs for required college level courses.

INDEX	COURSE	SECTION	CREDITS	COURSE TITLE	HRS/LOCATION
31573	01:510:101	11	30	Development of Europe	MW 3:20-4:40 LCB 102 W 3:20-4:40 PM BE 101
27696	01:355:101	PC	30	Expository Writing	MW 5:35-6:55 PM RAB 110 B
20076	01:119:101	Q2	40	General Biology	See Schedule of Classes
5084	01:640:011	01	E 020	Precalc PTI Wkshop	By Arrangement
20444	01:640:111	34	20	Precalc Part I	TF 12:35-1:55 LOR 024 W 11:10-12:06 LOR 115
34765	01:830:101	04	30	Intro to Psychology	TH 8:10-9:30 SC 105

BUILDING CODES - Abbreviation for where your class is located. See next page for a list of building code abbreviations.

COURSE NUMBER - 01= UNIT OFFERING COURSE : 830 = SUBJECT OFFERING COURSE : 101 = COURSE CODE**

**Note about Course Codes: 100 to 299 indicate introductory and intermediate undergraduate courses. Codes from 300 to 499 indicate advanced undergraduate courses. (Courses coded from 500 to 799 are graduate courses.)

OTHER IMPORTANT TERMS:

Special Permission Number or SPN - GIVEN OUT BY THE DEPARTMENT ADVISOR OR INSTRUCTOR OF THE COURSE NOT THE DEAN'S OFFICE - is a six-digit number that allows you to register for a class that is not open for registration.

Recitations - Large lecture hall courses that typically meet twice a week and at times have an additional meeting in smaller groups lead by graduate students. The recitations are a required part of the course and your attendance is factored into your final grade.

BUILDING CODES

This page provides codes for classroom buildings. The Scheduling and Space Management site provides building numbers for all Rutgers buildings statewide.

CAC: College Avenue • BUS: Busch • LIV: Livingston • C/D: Cook/Douglass

Abbr.	Building Name	Campus
AB	Rutgers Academic Building	CAC
ARC	Allison Road Classroom	BUS
ARH	Art History Hall	C/D
BE	Beck Hall	LIV
BH	Bishop House	CAC
BIO	Biological Sciences	C/D
BL	Blake Hall	C/D
BT	Bartlett Hall	C/D
BRR	Business Rockefeller Road	LIV
CA	Campbell Hall	CAC
CCB	Chemistry & Chemical Engineering	BUS
CDL	Cook Douglass Lecture Hall	C/D
CI	School of Communication and Information	CAC
CSB	Civic Square Building	CAC
DAV	Davison Hall	C/D
ED	Graduate School of Education	CAC
EN	Engineering Building	BUS
ENR	Environmental & Natural Resources Sciences Building	C/D
FG	Floricultural Greenhouse	C/D
FH	Frelinghuysen Hall	CAC
FS	Food Science Building	C/D
HC	Honors College	CAC
HCK	Hickman Hall	C/D
HH	Hardenbergh Hall	CAC

Abbr.	Building Name	Campus
HLL	Hill Center	BUS
HSB	Heldrich Science Building	C/D
KLG	Kathleen W. Ludwig Global Village Learning Center	C/D
LAB	Livingston Arts Building	LIV
LH	Lipman Hall	C/D
LOR	Loree Classroom Building	C/D
LSH	Lucy Stone Hall	LIV
LSH-AUD	Lucy Stone Hall Auditorium	LIV
MI	Milledoler Hall	CAC
MU	Murray Hall	CAC
PH	Pharmacy Building (William Levin Hall)	BUS
PHY-LH	Physics Lecture Hall	BUS
RAB	Ruth Adams Building	C/D
RC	Rutgers Cinema	LIV
SC	Scott Hall	CAC
SEC	Science & Engineering Resource Center	BUS
TH	Thompson Hall	C/D
TIL	Tillett Hall	LIV
VD	Van Dyck Hall	CAC
VH	Voorhees Hall	CAC
WAL	Waller Hall	C/D
WL	Wright Rieman Laboratories	BUS
ZAM	Zimmerli Art Museum	CAC

REGISTERING FOR CLASSES

WEBREG

Log in to WebReg: <https://webreg.rutgers.edu>

WebReg is short for web registration. It is the website where you can register for classes online. WebReg also allows you to search for open courses. For instructions on how to use WebReg, please review the Registration Instructions.

Please note that Fall registration begins in April and Spring registration begins in November. Once you have the pertinent information and know the courses you need, register at your leisure. If you have difficulty registering, contact your major advisor on page 5 of this booklet.

2020 FALL REGISTRATION CALENDAR

September 14 — Last day to drop all classes and receive 100% refund

September 1-14 — Free drop-add period

Tuesday, September 1 — FIRST DAY OF CLASS for Fall 2020 SEMESTER, One week In-person LATE REGISTRATION period begins, Two Week drop/add period begins.

September 7— Last day of late registration period. New registrations after this date require approval of student's dean.

September 14—Last day to drop a course without a W grade, providing you are not withdrawing from your full course load. (See below for total withdrawal.) A dropped course will not be included in tuition charges during this period. Last day to add a course to an existing registration.

October 19 — Last day to withdraw or drop a course in schools, Mason Gross School of the Arts, the Graduate School, Graduate School of Applied and Professional Psychology, Pharmacy, School of Management and Labor Relations.

November 8 — Spring 2021 Registration begins at 10:00 pm (TENTATIVE)

December 15-22—Fall 2020 Exam Period (<http://scheduling.rutgers.edu/fallfinals.htm>) Semester ends.

December 16—Grades may be viewed at <http://registrar.rutgers.edu>, as they are submitted.

2021 SPRING AND SUBSEQUENT CALENDARS MAY BE FOUND ONLINE HERE: <http://nregistrar.rutgers.edu/grad/index.htm>

CREDIT HOUR PREFIXES

Matriculated graduate students taking undergraduate courses must indicate a prefix when registering (drop down menu) to identify the course's relevance in the student's degree program.

Non matriculated students do not enter a prefix. Other prefixes may apply to any level course in accordance with the school's policy. Credit prefixes are defined as:

Credit Prefixes

E Course does not count in average or toward degree

G 300-400 level Undergraduate Course-taken for credit toward graduate degree currently sought (not applicable for non matriculated students)

N Not for credit - S (satisfactory) or U (unsatisfactory) Grade -- No final exam (audit)

P Course taken on PASS/NO CREDIT basis -- Permitted only by student's school policy and school offering course. See School catalog or consult dean's office.

If students do not have access to webreg they can access course listings and registration information online with the SCHEDULE OF CLASSES at <http://sis.rutgers.edu/soc>.

COMPLETING YOUR DEGREE

TIME LIMITS FOR DEGREE COMPLETION

While most Mason Gross graduate programs have set curriculum that ensure you graduate on time, occasionally students have life events that prevent them from doing so. In cases of special circumstances, the Mason Gross School of the Arts has instituted the following policy related to the limit of time a student will have to complete their degree.

The time limit for completion of the master of fine arts degree at the Mason Gross School of the Arts is five years for theater arts and four years for visual arts. The master of music degree must be completed in four years. Candidates for the doctor of musical arts and artist diploma have a maximum of five years from the date of admission to complete that degree.

At no point in the program should the student allow his or her academic registration in the Mason Gross School of the Arts to lapse. The entire master's or doctoral program must be completed within the specified period. Under exceptional circumstances, to be initiated by the student with his or her graduate program director and the dean, this limit may be extended.

MATRICULATION CONTINUED and REINSTATEMENT

All students in degree programs must maintain their status in the school by registering each fall and spring semester in coursework, research, dissertation study, or matriculation continued. Students who fail to maintain continuous registration in coursework, research, or matriculation continued must apply for reinstatement if they are to continue in good standing. Such students are charged a reinstatement fee for each semester in which they failed to register. The current fee for MGSA is \$750 per each fall or spring semester missed.

Students who are forced to interrupt their studies may seek permission from the graduate program director to register for matriculation continued (leave of absence). There is no tuition fee for this registration, although a student fee is charged. This category of registration is available only to students not present on campus and not using faculty time and university research facilities. All graduate students who are on campus and engaged in the completion of degree requirements must register for at least 1 credit per semester.

Late registration for matriculation continued is not allowed beyond the second week of the semester. After this time, the student is required to apply for reinstatement and, depending on degree status, and if approved, will have to pay a reinstatement fee based on the number of semesters missed. Students wishing to drop all courses and add matriculation continued must do so before the first day of the semester.

Registration for matriculation continued is limited to two semesters. After two semesters the student is required to register for at least 1 graduate credit of coursework, which demonstrates progress towards the completion of their degree. Semesters of matriculation continued registration and/or one graduate credit counts in the time limit allowed for degree completion. The current fee for MGSA is \$750 per each fall or spring semester missed.

ACADEMIC AND PROFESSIONAL EXPECTATIONS

Mason Gross trains students to be professional artists. As such, students are expected to conduct themselves with integrity according to the accepted standards of the profession both in their work at Mason Gross and in their outside performances and exhibitions. As has been the policy and practice of the Mason Gross School of the Arts for many years, failure to maintain professional standards is grounds for artistic dismissal whether the behavior occurs on or off campus.

As such, students are expected to adhere to the following expectations of academic performance, professional conduct and scholastic achievement, in order to remain in good standing with the school and program in which they are enrolled. Students who fail to follow the basic expectations outlined below may become subject to disciplinary action such as reduction of grades, academic or artistic probation with restrictions, or even dismissal from the school.



ATTENDANCE

One component of success at Mason Gross is **REGULAR CLASS ATTENDANCE**. You must adhere to the attendance policy outlines in the syllabus or from your instructor in EACH class you take.

If you are going to be absent you must report it on the Rutgers on-line self reporting absence system:

<https://sims.rutgers.edu/ssra/>

This online system notifies your instructor that you will be absent but **IT DOES NOT EXCUSE YOU FROM CLASS**. It is essential you speak with your instructor about your absence and discuss arrangements to make up missed work.

For extended absences due to emergency circumstances you must contact DEAN FEILER, providing her with documentation supporting your reason for the absence in order to make arrangements with you instructors.

- READ YOUR DEPARTMENT HANDBOOK ABOUT ATTENDANCE POLICY
- READ YOUR COURSE SYLLABUS FOR INSTRUCTORS ATTENDANCE POLICY

If you pay attention and adhere to these attendance policies your grade will not be negatively impacted.

STUDENT CONDUCT

Rutgers, The State University of New Jersey, is dedicated to teaching that meets the highest standards of excellence. When students choose to accept admission to Rutgers, they accept the rights and responsibilities of membership in the university's academic and social community. As members of the university community, students are expected to uphold our stated values by maintaining a high standard of conduct. Because the university establishes high standards for membership, its standards of conduct may exceed federal, state, or local requirements.

The primary purpose of the student conduct process should be to foster the personal, educational, and social development of students. The process should also serve as deterrence to misconduct to enhance the safety and security of the community. Students are expected to take responsibility for their conduct. Disciplinary consequences therefore serve both educational and deterrence objectives.

The Office of Student Conduct supports the educational goals of Rutgers University by facilitating processes that:

- 1) assist students in making better choices in regards to their behavior
- 2) provide an outlet for community members to addresses conflict
- 3) aid in the creation of a safer, more educational, and inclusive community

Conduct Violations include the following:

Violation of Academic Integrity — plagiarism, cheating, fabrication, facilitating dishonesty, academic sabotage, violating research and professional ethics, criminal activity.

For more information on Academic Integrity and sanctions please visit: <http://studentconduct.rutgers.edu/academic-integrity>

Or a

Non-Academic Violation:

- | | |
|--|--|
| 1) Acts of dishonesty | 10) Theft or damage to property |
| 2) Safety violations | 11) Distribution of alcohol, narcotics, or dangerous drugs |
| 3) Physical misconduct | 12) Stalking |
| 4) Sexual assault or non-consensual sexual contact | 13) Disruption |
| 5) Bullying, intimidation, and harassment | 14) Disorderly conduct |
| 6) Relationship violence | 15) Undisclosed recording |
| 7) Defamation | 16) Violations of other University policies |
| 8) Hazing | 17) Abuse of the disciplinary system |
| 9) Invasion of privacy | |

If a student is reported for one of the above Non-Academic violations they will be engaged in a disciplinary process as per the guidelines set by the Office of Student Conduct. Each case is reviewed to ensure fair treatment of all parties involved. Formal charges are filed if after the preliminary review the conduct officer determines there is sufficient information and reason to move forward. Students are then given the opportunity to answer to the charges as “responsible” or “not responsible”.

If a student claims they are “responsible” the conduct officer recommends sanctions. Students may agree to the sanctions or appeal.

If a student claims they are “not responsible” next steps include either a disciplinary conference or University hearing.

If a student is found to be responsible after the Disciplinary Conference or University Hearing they may file a formal appeal.

For more information on Non-Academic Violations please visit: <http://studentconduct.rutgers.edu/university-code-of-student-conduct/violations/>

For more information about the office of student conduct and to access the Code of Student Conduct please visit:

<http://studentconduct.rutgers.edu/university-code-of-student-conduct/>

CHANGE OF PLANS

Transferring within or out of Rutgers

Sometimes students find themselves unhappy. For whatever reason (school size, classes, finances, location, choice of major), there is nothing wrong with realizing once you start here that Mason Gross just isn't the "right fit" for you.

If that's the case please know that your Dean's office is here to help you make the transition to another major, school or institution as smooth as possible.

TRANSFERRING OUT OF RUTGERS—WITHDRAWAL FROM SCHOOL

Rutgers students who wish to leave the university and attend another institution may request a copy of their official transcripts to be sent to the institution to which they are applying online here:

<https://transcripts.rutgers.edu/transcripts/index.html>

Once you have been admitted to another school and would like to officially withdraw from Rutgers University you must fill out a withdrawal form found online here:

<https://www.masongross.rutgers.edu/resources/current-students/>

Once filled out students must have it signed by the Dean of Students and distribute it to the offices of the Registrar, Financial Aid, Housing, RUExpress and Accounting. This procedure is to ensure that:

1. All class registrations are cancelled
2. No term bill is generated (or a refund is issued when appropriate)
3. Housing and meal plan contracts are cancelled
4. Financial aid and loans are released (an exit interview is required for any student receiving federal aid)

HEALTH SERVICES

HEALTH FOR THE WHOLE STUDENT BODY, MIND AND SPIRIT

Rutgers Health Services is dedicated to health for the WHOLE STUDENT BODY, MIND AND SPIRIT. It accomplishes this through a staff of qualified clinicians and support staff, and delivers services at a number of locations throughout the New Brunswick-Piscataway area.

All students currently registered for classes on campus are eligible to use the Rutgers Health Services. Full-time students who waive out of the University-sponsored Student Health Insurance Plan are eligible for all covered services.

We encourage all Mason Gross students to engage with University Health Services as their first stop for mental and physical health. It is beneficial to receive care from our facilities on campus because of their accessibility via Rutgers transportation and close proximity to dormitories and classroom buildings.

All of their services are rendered confidentially and include primary health care, women's health, men's health, sports medicine, physicals, travel clinic, immunizations, allergy injections, and more.

CONTACT

In an Emergency:

Always Call 911

If you are on-campus you may also call RU police at 848-932-7211

If you are on-campus with a psychological concern you may also call Acute Psychiatric Services at 732-235-5700

To make an appointment at any Rutgers Health Center:

848-932-7402

Or visit them online at: <http://health.rutgers.edu>

Rutgers Pharmacy:

College Avenue: 848-932-8033

Busch-Livingston: 848-445-3606

Willets Telepharmacy: 848-932-8590

After hours RU Nurse Line:

When the Health Centers are closed and you have medical questions you can call the **Rutgers Health Services Advice Nurse Line** at 800-890-5882

Counseling and Psychiatric Service (CAPS):

848-932-7884

RU Office of Violence Prevention and Victim Assistance

848-932-1181

Rape Crisis Hotline:

877-655-7273

Robert Wood Johnson University Hospital

732-828-3000

St. Peter's University Hospital

732-745-8600

H.O.P.E. Center for health outreach, Promotion and Education

848-932-1965

Injuries, Illness and Routine Check-ups

Rutgers Medical Services employs Physicians who are Board Certified and specialize in Internal Medicine, Family Practice, Pediatrics, and Sports Medicine. Nurse Practitioners, who are Registered Nurses with graduate training/education, are certified in Family Practice, Pediatrics, Adult Medicine or Women's Health. Students may also be seen by Registered Nurses and Medical Assistants, all of whom have experience in meeting the specific health care needs of college students.

If you need to see a Dr. for whatever reason Rutgers can offer you the convenience of seeing a health care provider right here on campus in one of these locations:

FOR AN APPOINTMENT AT ANY HEALTH CENTER LOCATION CALL

848-932-7402

Mason Gross also employs a dedicated physical trainer to help students with physical injuries through their rehabilitation and clearance to return to physical activity,

Hurtado Health Center

11 Bishop Place
New Brunswick, NJ 08901

Busch-Livingston Health Center

110 Hospital Road
Piscataway, NJ 08854

Willets Health Center

11 Suydam Street
New Brunswick, NJ 08901

Hollie Palmisano . Hollie has spent her entire career training and coaching athletes and is available to Mason Gross students for the recuperation and rehabilitation of these players following illness, injury, or surgery. As an athletic trainer, Palmisano works under the supervision and in direct consultation with the Rutgers Health Services Sports Medicine physician with the aim of fielding healthy athletes.

Mental Health and Substance Abuse Support

Counseling, Alcohol and Other Drug Assistance Program & Psychiatric Services (CAPS) was created in September, 2006, by joining the major mental health services on campus into one organization, as part of the Rutgers Health Service. CAPS now includes Counseling Services, Alcohol and Other Drug Assistance Program (ADAP) and Psychiatric Services. CAPS helps students cope with personal problems and realize their personal and educational potential through counseling, (individual, group and relationship), therapy, psychiatric consultations, alcohol and substance abuse services, educational workshops, consultation and training and self-help resources.

Most students go to CAPS when their usual ways of coping are not working well. Counseling helps students deal with specific situations such as the end of a relationship or when procrastination about schoolwork is interfering with academic performance. They also can help students deal with depression, anxiety, low self-esteem or sexual identity concerns. CAPS is dedicated to the service of Rutgers University – New Brunswick students. Their mission is to ensure and promote positive mental wellness on campus.

FOR AN APPOINTMENT AT ANY COUNSELING CENTER LOCATION CALL

848-932-7884

CAPS MAIN OFFICE

College Avenue Campus
17 Senior Street
New Brunswick, NJ 08901

COOK/DOUGLASS CAMPUS

Counseling Center
61 Nichol Avenue
New Brunswick, NJ 08901

Walk-Ins during business hours are also welcome

Office of Violence Prevention and Victim Assistance

The **Office for Violence Prevention and Victim Assistance (VPVA)** is committed to creating a community free from violence. They provide services designed to raise awareness of and respond to the impact of interpersonal violence and other crimes. Through a combination of direct service, education, training, policy development, and consulting to the University and broader community, we serve as a critical voice in changing prevailing beliefs and attitudes about violence.

Students should seek the help of the VPVA office if they are a victim, survivor or have a close friend or loved one who is a victim or survivor of:

- Sexual Violence
- Domestic or Dating Violence
- Stalking
- Sexual Harassment

The Office of Violence Prevention and Victim Assistance offers counseling and advocacy services, educational programming, and training, consultation and policy development services to all members of the University community. Our programs and services are designed to promote ways of coping with the effects of interpersonal violence and to prevent such violence from occurring.

Crisis Intervention

If you need immediate assistance, we are available 24 hours a day, 7 days a week. A trained, confidential advocate is available to speak with you over the phone to provide you with support and information about the various options available to you.

If you are reporting an incident of domestic violence or sexual violence to law enforcement or having a forensic exam completed, an advocate can be available to meet you at that location to provide support and information.

Advocacy

We can assist you with accessing any support from the university community that you may need as a result of being a victim of a crime. Advocacy includes, but is not limited to:

- Going with you to health services, a hospital or rape crisis center
- Helping you navigate the legal system for a restraining order or other request
- Contacting faculty or other staff members on your behalf
- Facilitating interactions with other university departments, such as Residence Life, Academic Affairs, etc.
- Advocacy services are free and confidential to members of the Rutgers community

Counseling

- Individual counseling—come in and meet with one of our professional staff members to talk about what you have experienced
- Group counseling—contact our office for more information
- All counseling is available to victims, as well as friends and family. Counseling is free and confidential to members of the Rutgers community

To speak with an advocate, make an appointment or request any service, call 848-932-1181

FINANCIAL MATTERS

Scholarships and Financial Aid

Providing the highest quality service to undergraduate, graduate and professional students in pursuit of their academic goals, the Office of Financial Aid is committed to assisting students and families in planning for and meeting expenses associated with attendance at the university. Their primary objective is to assist students and families in planning for and meeting expenses associated with attendance at the university. The Office of Financial Aid focuses on establishing aid eligibility, awarding scholarships, grants, loans, and employment to eligible students as well as providing financial aid counseling to students and families.

More than 79% of students enrolled at Rutgers receive some sort of financial aid in the form of scholarships, grants, loans and student employment. Each student receiving need based aid is assigned a budget, the amount of aid cannot exceed your maximum financial aid budget allowance—or in other words, you cannot receive funds that exceed the total cost of your attendance. Many students don't engage in their financial aid package and are caught off guard when things change. Here are a few things the Dean's Office would like you to attend to in order to make sure you are not put in a difficult financial situation down the road.

1. **MERIT SCHOLARSHIPS:** If you received a merit scholarship (for talent or academics please be sure to review your award letter for specific renewal requirements). Many times these awards require students to be registered for a minimum of 12 credits and have a minimum CUM GPA of 3.25 or above. Some requirements are even higher. Make sure you know them and maintain them to keep your awards.
2. **NEED BASED AID:** If you are receiving any sort of need based aid (loans or grants) you must make Satisfactory Academic Progress to keep your award. Satisfactory academic progress (SAP) is a requirement for all students receiving federal, state, or university assistance while enrolled at Rutgers. Financial aid recipients must meet both a qualitative and a quantitative standard to maintain eligibility for aid. In addition, the student must complete the program within the maximum timeframe. For more information please visit: <https://financialaid.rutgers.edu/eligibility/academic-progress/>
3. **FILL OUT YOUR FAFSA EVERY YEAR:** If you wish to receive aid from Rutgers you MUST fill out your renewed FAFSA form every year in which you are enrolled.
4. **NOT ENOUGH AID:** If your financial aid package is not enough or you had a change in circumstance which resulted in a loss of income TALK TO YOUR ASSIGNED COUNSELOR in the office of Financial Aid who can instruct you on how to submit appeals and re-structure your financial aid package.

As a part of the Student Experience Improvement Initiative, a student will be considered enrolled if they complete the **RUHere** process, whether or not the student has submitted a term bill or has an outstanding balance.

RU HERE?

All registered students who log into a RUTGERS website utilizing the Central Authentication Service (CAS) will be automatically redirected to a **RUHere** dialog box (pop-up) prior to the start of each term. If you are attending classes, on campus and using our facilities you must reply “Yes” the **RUHere** question to verify your intention to enroll for the given semester.

By responding “Yes” to the **RUHere** dialog, you will be considered enrolled, financial aid will disburse to their account, and you will not be deregistered for classes for non-payment or an open balance on the term bill.

If you respond “No” to the **RUHere** dialog, you will be considered not enrolled, financial aid will not disburse and their registration will be cancelled at the conclusion of the add/drop period.

If you do not respond to the **RUHere** question, you will not be able to proceed to the destination website and will be blocked from accessing any application that requires CAS authentication, including, but not limited to email, myRutgers, and learning management systems (Sakai, Canvas, Blackboard, etc.).

Tuition and Fee Payments

TERM BILLS - Costs of Attendance

University Board of Governors establishes tuition & fee rates annually in mid-July for the 2020-21 academic year.

Tuition and fee charges are calculated based on:

- full-time or part time per credit hour enrollment
- in state or out of state tuition charges
- Campus fees, school fees, computer fees – Other charges include:
 - ⇒ Housing
 - ⇒ Dining , RU Express Card
 - ⇒ Course related fees
 - ⇒ Mason Gross school fee (varies depending on your major)

Students are EMAILED at the end of July that the term bill is viewable online at our website at www.studentabc.rutgers.edu. – The Fall Semester Term Bill Due date is August 7, 2020. Refer to this online checklist for more information: <http://studentabc.rutgers.edu/current-students>

CONFIRM YOUR ATTENDANCE! In order to have your financial aid credited on your term bill you must log into your term bill and confirm your attendance. Failure to do so may result in a de-registration of your course schedule for non-payment.

TERM BILL PAYMENTS: Due to be paid IN FULL by the indicated due dates on your statement unless you have made prior arrangements with accounting to have a payment plan. Your Term Bill can be paid by:

- Electronic check
- Credit card with a 2.5 % convenience fee
- By enrolling in the Rutgers Tuition Payment Plan
- By printing the term bill and mailing it in, (which results in longer processing time.)

RU Tuition Payment Plan (RUTPP): Easy, affordable plan to extend term bill payments for the:

Academic year (2 semesters) over a 12, 10, 8, or 6 month period. (Budget double semester charges).

Per semester over a 5, 4, 3, or 2 month period.

For more information and to enroll, visit our website at www.studentabc.rutgers.edu or complete a paper enrollment form.

TYPES OF FINANCIAL AID CREDIT ON BILL:

- Awarded Financial aid is used as a credit to the term bill and reduces the balance due.
- Federal Work-Study earned & paid through payroll office.
- Always check studentaid.rutgers.edu for up-to date financial aid offers.
- You may subtract the additional financial aid from the balance due, including outside scholarships.
- If your Financial Aid is more than the balance due, students can confirm their attendance on the web site.
- If you owe a balance, pay by the term bill due date to confirm your attendance and to avoid late fees.
- If you need more funding, apply for third party loans early, or enroll in our Tuition Payment Plan.

CONTACT

Student Accounting and Cashiering • Help Desk: 848-932-2254 • Website: www.studentabc.rutgers.edu • Office Hours: 8:30am – 5:00pm, Monday - Friday

Consequences for Non-Payment

Students who have an outstanding balance on their term bill at the time of registration for the next term will be blocked from registering for classes. Registration for Spring 2021 begins on November 8, 2020; students must have either paid in full or made payment arrangements (i.e., enrolled in a tuition payment plan) by November 6 to be permitted to register for Spring 2021 classes at that time.

Financial Aid and Student Accounting offices, academic administrators and campus staff will contact non-paid students and encourage payment and/or confirmation of attendance.

If a student wishes to drop all of their classes before the start of term or withdraw after the start of term, they must follow the procedures on page 13 of this packet.

Students will incur late fees if they do not make payment arrangements by the term bill due date. These late fees will not be waived by the Student Accounting offices.

Financial Holds

University departments and offices place "holds" on registration, diplomas, and transcripts for students with outstanding financial obligations (of one dollar or greater) with the university. Payments must be made on a timely basis for all services or transactions.

Financial holds will block a student's ability to register and will hold grades and transcripts unless payment in full is received.

Examples of outstanding financial obligations include:

All account balances not paid in full when due are the sole responsibility of the student. You are also responsible for all costs incurred by the university to collect such debt. This may include, but is not limited to, late fees, collections costs, litigation/attorney's fees, and court costs.

- parking fines and tickets
- unreturned books to the library
- unpaid tuition and fees
- unpaid student loans,
- uncompleted exit counseling sessions

Refunds

A student who voluntarily withdraws from all courses during the first six weeks of a term will receive a partial reduction of tuition and fees (campus, school, and computer) according to the week of withdrawal. First to second week: 80%, Third to fourth week: 60%, Fifth to sixth week: 40%, Students are only eligible for tuition refunds if they officially withdraw from Mason Gross through the Mason Gross Dean's Office.

ON AND OFF CAMPUS LIVING

HOUSING OPTIONS

Mason Gross students opt to choose a variety of different housing options. Graduate students may opt to live on campus in a traditional dorm, apartment, family style residence or they choose to live off campus and commute. No matter what housing option you have chosen there are offices on campus that will support your needs:

ON CAMPUS HOUSING (DORMS, APARTMENTS, FAMILY HOUSING)

<http://ruoncampus.rutgers.edu/facilities/graduate-students/>

BUSH CAMPUS GRADUATE AND FAMILY HOUSING— 848-445-2561

COOK DOUGLASS CAMPUS—848-932-9363

LIVINGSTON CAMPUS—848-445-6728

OFF CAMPUS HOUSING (COMMUTERS)

Rutgers Off-Campus Living and Community Partnerships is the central resource for students in the community, off-campus living, volunteering and spiritual exploration.

The office of off-campus housing is located at 39 Union Street, New Brunswick, NJ .

Visit their website at ruoffcampus.rutgers.edu

Of contact them at Phone: 848.932.5500 or RUoffcampus@echo.rutgers.edu

****If you have a housing concern you cannot find resolution for with the office of residence life (on or off campus) contact the Dean's office at Mason Gross at 848-932-9360.****



PARKING AND TRANSPORTATION

On-Campus parking and transportation is managed by the office of transportation services: <http://rudots.rutgers.edu/studentpark.shtml>

Department of Transportation Services Public Safety Building

55 Commercial Avenue

New Brunswick, NJ 08901

Main Office 848-932-7744 | Fax 848-932-1450 | Bus Dispatch 848-932-7817

PARKING

There is VERY LIMITED parking available on campus, so we highly recommend using public transportation whenever possible. Students living ON CAMPUS are encouraged to NOT bring their cars to campus and use the transportation provided by the university and described below.

Anyone that needs to park in university parking areas must obtain a permit. The parking permit you will receive and the respective fee is determined by:

- Your affiliation – i.e. student
- Your time spent on campus – i.e. commuter, resident, night commuter

Once your vehicle is registered and payment is made, you will receive a Hangtag:

- Which indicates the Zone where you may park
- ONE hangtag is to be used for ALL registered vehicles
- Must be hung from your rearview mirror with assignment and expiration date facing the outside of the vehicle

ONLY PARK WHERE YOUR PERMIT INDICATES, PARKING IN LOTS YOU ARE NO PERMITTED IN WILL RESULT IN A PARKING TICKET. FAILURE TO PAY PARKING TICKETS CAN PUT FINANCIAL AND REGISTRATION HOLDS ON YOUR ACCOUNTS AND TRANSCRIPTS!

BUSES

The Rutgers-New Brunswick/Piscataway inter-campus bus and shuttle system is a service provided for all five campuses. It is available to all members of the university community.

Students are encouraged to take advantage of the campus transportation services as much as possible, they are free and very quick! In order to maximize your use of this resource download the **NEXTBUS** app to your smart phone. **NEXTBUS** is actual arrival information, updated at regular intervals. Because traffic variations, breakdowns, and day-to-day problems faced by any transit provider can interrupt service, **NEXTBUS** was designed to keep you on schedule even if your bus or train isn't. From the comfort and security of a protected place, you can learn when the next bus will arrive at your stop.

For more information, routes and schedules please visit: <http://rudots.rutgers.edu/campusbuses.shtml#brunswick>

Need to get home after hours or in the middle of the night?

AFTER HOURS SAFE RIDES AND ESCORTS

The Knight Mover: 732-932-RIDE (7433) offers Individualized service from all Rutgers-New Brunswick/Piscataway campuses (Monday – Thursday) 3:00am – 6:45am each morning only. Does not operate on Friday, Saturday or Sunday mornings. Bus service at that time is running all night.

Public Safety Escorts: 732-932-7211 or use a campus emergency phone (blue light). Rutgers University Police Department (RUPD) provides escorts to students upon request. The escorts, primarily walking, provide our community with personalized service to their vehicles, campus residence, or the University's mass transit system.

CAMPUS LIVING

SPORTING EVENTS

Rutgers is a Big 10—or B1G—university, which means we participate in some pretty stellar BIGTIME sporting events. We are also the BIRTHPLACE of collegiate football. Since you chose to come to an arts conservatory within a BIG 10 university, you may as well experience first hand what all the hype is about. We encourage all students to experience at least one RUTGERS FOOTBALL GAME during the regular season while attending Mason Gross.

Football Ticket Policy

Students can either

- a) purchase a discounted season ticket
- b) claim free tickets on a single-game basis through the Scarlet Lottery.

Discounted season tickets cost \$99 and provide admission to all seven home games. Rutgers will sell a limited number of discounted season tickets for the 2016 season. All remaining student tickets will be **distributed for free** to New Brunswick undergraduate students on a single-game basis through the Scarlet Lottery. The Scarlet Lottery is a system that rewards students for their loyalty to Rutgers Athletics. For more information on the Scarlet Lottery please visit:

<http://www.scarletknights.com/tickets/scarlet-lottery.html>

Purchasing a season ticket is the only way to guarantee seats to all seven home games. To purchase a student season ticket, please visit:

<http://www.scarletknights.com/tickets/students.html>

The Rutgers Ticket Office is located in the lobby of the
Rutgers Athletic Center
83 Rockefeller Road
Piscataway, NJ 08854
studenttickets@scarletknights.com
Office Hours: 9:00 am - 5:00 pm

Big Time Academics • Big Ten Athletics

RUTGERS is **BIG**®

MASON GROSS PERFORMANCES AND EXHIBITIONS

Mason Gross School of the Arts features more than 500 performances and exhibitions annually, offering a wide range of events, both at the Mason Gross Performing Arts Center and the Mason Gross Galleries at Civic Square.

Students at the Mason Gross School of the Arts are encouraged to attend events. We offer discounted student tickets for most paid events. We do not offer student discounts for events that cost \$5 or less. Free events do not require tickets. No tickets are required for Visual Arts gallery exhibitions. Visit the following link for a complete and updated calendar of our events: <http://www.masongross.rutgers.edu/calendar>

ART EXHIBITIONS

Free for all students

MUSIC, DANCE AND THEATER COMPLIMENTARY TICKETS

- Departments may reserve a number of student complimentary tickets at least 2 weeks in advance of a performance. In order to receive complimentary tickets students' names must be submitted by the authorized department representative in advance. In order to claim your comp tickets you must contact the ticket office during regular office hours or at the will-call window prior to the performance.
- Complimentary tickets are not available for State Theatre events, Christmas in Carol and Song, Mason Gross Presents... or Rutgers in New York events. Other exclusions may apply.

MUSIC, DANCE AND THEATER STUDENT RUSH TICKETS

- Student Rush tickets are distributed one (1) per student with a valid Rutgers ID on an as available basis only.
- Student Rush tickets are pre-printed and distributed starting a half-hour (1/2) prior to the scheduled performance time.
- **Theater:** MFA, BFA and declared theater BA students can receive one (1) Rush ticket to theater events. They must be on the list provided by the theater department. Actors and running crew who are working during performance time are not eligible for Rush tickets.
- **Music:** All Rutgers students with a valid RU ID can receive one (1) Rush ticket for most music events. (Exclusions apply.)
- **Dance:** One (1) Rush ticket per performance for all Rutgers students w/ valid RU ID.
- **ADDITIONAL RUSH TICKET CONDITIONS:**
 - For all Faculty Rush and for Theater and Dance Student Rush, all requesters must appear on the departmental list provided.
 - Rutgers ID is required for pick up.
 - Rush tickets are never guaranteed and are distributed on an as available basis.
 - The Ticket Office reserves the right to cease Rush ticket distribution in the case of a reasonably imminent sold out house.
 - The option of choosing specific seating is not available for Rush tickets.
 - If the event is a reserved seating event, the patron must sit in the assigned seat printed on the ticket.
 - The Ticket Office will not process Rush tickets during daytime ticket office hours
 - Rush tickets are not exchangeable. A Rush ticket for a specific performance must be used for that performance.
 - Rush tickets are not combinable. We cannot exceed the authorized amount of tickets per performance per person.
 - Rush tickets are not transferable. The person requesting the Rush ticket must be present at the time of the transaction.
 - Rush tickets are not available for State Theatre or George Street Playhouse events, Christmas in Carol and Song, Mason Gross Presents... or Rutgers in New York events. Other exclusions may apply.



Graduate Student Association

The Rutgers Graduate Student Association (GSA) advocates graduate student concerns to the greater Rutgers University community and provides financial support to the many Graduate Student Organizations (GSOs) at Rutgers. Financial support for the GSA comes from graduate student activity fees.

The mission of the GSA is to enhance graduate student life.

We advocate graduate student concerns to the broader university community and provide fiscal support for recognized graduate student groups. The GSA is the only duly recognized governing association for the graduate students on the New Brunswick/Piscataway Campuses and:

- Acts as the main clearing house for information for graduate student affairs
- Advocates for graduate students and represents their interests to the university administration
- Recognizes and funds over 50 individual student organizations with diverse interests – academic, social, and cultural

The Graduate Student Lounge (GSL) are the headquarters for the GSA Located on College Avenue Campus next to the Rutgers Student Center behind Panera Bread. Stop by to study, relax, seek our assistance, or attend an event.

GSA office hours vary depending on the semester. For the most recent information on when office hours will be held, please check our events calendar.

Here are a few examples of why you might want to visit us during our office hours:

- The GSA officers, committees and representatives advocate on the behalf of graduate students to the university administration. If you have a general issue or concern about graduate life at Rutgers, and cannot attend a GSA council meeting to voice it yourself, feel free to come by during our office hours.
- We offer confidential advice and/or help. Talk to an officer about any concern or problem you have.
- Graduate student organizations may ask for help in filling out funding applications and post event reports, or in resolving any funding or reservation issues.
- Check pick up: Any group or committee that has a check to be picked up may stop by to collect it in person.

FOR MORE INFORMATION PLEASE VISIT THEIR WEBSITE AT: <http://gsa.rutgers.edu/>

MASON GROSS STUDENT GOVERNING ASSOCIATION

Graduate Representative: Samantha Lake, DMA student

Contact: mgstudentgov@gmail.com

STUDENT ACTIVITIES, ORGANIZATIONS AND SUPPORT

Morning, noon, and night, there are countless ways at Rutgers University–New Brunswick to join in and do something. You will find endless opportunities to have fun, try something new, meet new people, stretch your limits, and discover more about yourself and the world around you. Explore the many ways to join in at Rutgers–New Brunswick. There are clubs to join (or run), community service to perform, performances to watch—you name it. Make friends and make memories as you make the most of your time here.

You can find a full list of all the student activities and organizations offered here at Rutgers University in New Brunswick online here:

LIST OF ALL STUDENT ORGANIZATIONS: <http://newbrunswick.rutgers.edu/campus-life/student-activities>

or

BROWSE COLLEGIATE GROUPS: <https://rutgers.collegiatelink.net/>

ADDITIONAL CAMPUS SUPPORT

Sometimes students encounter issues which they deem to be personal or that they do not want to disclose to anyone in the Mason Gross Community. If this happens to you, please know that there are other great people on campus with access to incredible resources that could help you out. Here are a few you should keep in mind if ever facing a personal crisis:

MARK SCHUSTER—Dean of Students for Graduate Student Life

Bishop House

115 College Ave

New Brunswick, NJ 08901

Schedule an appointment by contacting: 848-932-2300

<http://deanofstudents.rutgers.edu/about-us-2/meet-the-deans-of-students/>

STUDENT LEGAL SERVICES—<http://rusls.rutgers.edu/about-us-2/>

Livingston Campus, Tillett Hall, Room 247, 53 Avenue E, Piscataway, NJ 08854

Phone: 848-932-4LAW(4529) **Office Hours:** Monday-Friday 9:00am -5:00pm

For appointments, please call our office or email us at sls@echo.rutgers.edu.

RUTGERS FOOD PANTRY—Of the more than 20 food pantries dedicated to supporting the city’s food insecure population, the Rutgers Student Food Pantry is the first to serve specifically Rutgers-New Brunswick students. Please speak with Dean of Students Mandy Feiler or Mark Schuster for more information about how to access this resource if you are in desperate need of assistance. An RUID and Dean’s referral is required.

AUGUST/SEPTEMBER 2020

OCTOBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	24 RU Here Campaign Opens	25	26	27	28 Mason Gross Welcome	29					1	2	3
30	31 LAST DAY TO REGISTER FOR FALL ONLINE W/O A LATE FEE	1 FIRST DAY OF CLASSES Two Week add/drop period begins	2	3	4	5	4	5	6	7	8	9	10
6	7 LABOR DAY All offices closed. No classes. LAST DAY OF LATE REGISTRATION PERIOD	8 MONDAY CLASSES MEET TODAY!	9	10	11	12	11	12	13	14	15	16	17
13	14 LAST DAY TO ADD/DROP WITHOUT A "W" LAST DAY to withdraw and receive a 100% refund	15	16 RU Here Campaign Ends	17	18	19	18	19 LAST DAY TO WITHDRAW FROM A COURSE W/ A "W" GRADE	20	21	22	23	24
20	21	22	23	24	25	26	25	26	27	28	29	30	31
27	28	29	30										

NOVEMBER 2020

DECEMBER 2020

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7			1	2	3	4	5
8 Spring 2021 registration begins at 10:00pm (tentative)	9	10	11	12	13	14	6	7	8	9	10 REGULAR CLASSES END	11 READING DAY NO CLASSES	12
15	16	17	18	19	20	21	13	14 READING DAY NO CLASSES	15 EXAMS BEGIN	16	17	18	19
22	23	24	25 FRIDAY CLASSES MEET	26 THANKSGIVING RECESS NO CLASSES	27 THANKSGIVING RECESS NO CLASSES	28	20	21	22 LAST DAY OF EXAMS	23 WINTER RECESS BEGINS	24	25 ALL UNIVERSITY OFFICES CLOSED THRU JANUARY 1, 2021	26
29	30						27	28	29	30	31		

QUICK CONTACTS

Campus Information Services.....	(732) 932-INFO	Knight Express/RU Connect	(848) 932-8041
Emergency.....	911	Learning Resource Centers	
Emergency on University Phone Line.....	8-911	College Ave.....	(848) 932-1443
Police Dispatch (General Inquiry).....	(732) 932-7211	Cook/Douglass.....	(848) 932-1660
Mason Gross Academic/Student Life Services		Livingston.....	(848) 445-0986
Civic Square Building Dean’s Office.....	(848) 932-9360	Math and Science Learning Centers	
Box Office (tickets).....	(848) 932-7511	Taylor and Bevier Roads, Busch.....	(848) 445-3123
Alcohol and Other Drug Assistance Programs		Parking and Transportation	(848) 932-7744
11 Bishop Place, Room 337.....	(848) 932-7884	Recreation Centers	
Bookstores		College Ave. Gym.....	(848) 932-7171
Douglass Co-Op.....	(848) 932-9017	Cook/Douglass.....	(848) 932-8574
Rutgers Bookstore (Barnes and Noble).....	(732) 246-8448	Werblin.....	(848) 445-0460
Career Services		Registrar	
46 College Avenue.....	(848) 932-7997	Mason Gross Registrar.....	(848) 445-2867
Busch Campus Center.....	(848) 445-6127	Summer Session.....	(848) 932-7565
Cashier/Student Accounting		Transcripts.....	(848) 445-7000
Records Hall, CAC.....	(848) 932-2254	Sexual Assault & Crime Victim Services (VPVA)	(848) 932-1181
Counseling and Psychology Services		Student Centers and Student Activities	
61 Nicol Ave. Douglass		Cook.....	(848) 932-9215
17 Senior Street, College Ave.....	(848) 932-7884	Douglass.....	(848) 932-9372
Disability Services	(848) 445-6800	Livingston.....	(848) 445-2065
Financial Aid		College Ave Campus.....	(848) 932-7724
Records Hall, Room 140, CAC.....	(848) 932-2254	Busch.....	(848) 445-3962
Scholarship Information.....	(848) 932-7681	Study Abroad Office	
Work Study/Student Employment.....	(848) 932-8817	102 College Ave.....	(848) 932-7787
Health Centers		Writing Center	
Hurtado, College Ave.....	(848) 932-2254	Murray Hall. CAC.....	(848) 932-1149
Willets, Douglass/Cook.....		Cook/Douglass Office.....	(848) 932-8856
Busch Livingston.....		Livingston.....	(848) 445-4048
Housing Offices		Mason Gross School of the Arts	
Cook/Douglass.....	(848) 932-9363	Office of the Dean	(848) 932-9360
Rutgers College Ave.....	(848) 932-7209	Dance.....	(848) 932-1367
Livingston.....	(848) 445-6728	Filmmaking.....	(848) 932-5245
International Student Services		Music.....	(732) 932-9364
GAIA—30 College Ave.....	(848) 932-7015	Theater.....	(848) 932-9891
		Visual Arts	(848) 932-5210